Curriculum Vitae

7/2, Sachdeva Lane, Ansari Road, Darya Ganj, New. Delhi – 02 Cell: +91 7678215665, 011-49953705 Email: parveennamra@gmail.com

NAMRA PARVEEN

Work Experience: 3 Years

❖ Name of Current Position: Working as Home Tutor

Designation: Tutor Duration: 1.5 Years

❖ Also Worked with: M/s Raffan Sales Corporation Designation: Computer Operator cum Office Assistant

Worked on Accounts pkg Busy including MS-Excel, Word & PPT using Internet Applications

Duration: 1 years

❖ Past Experience: Also worked with Coaching Institute as a Teacher

Duration: 1 Years

Qualifications

- ✓ **BA Prog** (Eco+HRM) Final Year (Delhi University)
- ✓ **ACADEMIA:** XII passed out from CBSE (68%), X passed out with (82%)
- ✓ Languages known: English, Hindi & Urdu (Written as well as Verbal)
- ✓ Typing Skills: 30 Words Per Minute
- ✓ **Interests**: Listening to Music, Urdu Poetry, Badminton, spending time with my family

Personal Detail

Father's Name: Mr. Habib Ahmed
Date of Birth: 29 Sep 2000
Marital Status: Single

Date: (Namra Parveen)