

CURRICULUM VITAE

RISHI KANT SHARMA

ADDRESS - NAYAPADA, PO- GUMADERA, PS- BELPAHAR, DIST- JHARSUGUDA, ODISHA, PIN-768218.

+91-7978068415, 9090542130

EMAIL- sharma.rishikant7@gmail.com

CAREER OBJECTIVES:

To secure an employment with an organization where I can utilize my skills and knowledge for the growth of the company. Also to work in an organization that has challenging and vibrant working environment to gain experiences and grab opportunity.

SKILLS:

- Technical skills: MS-Office, MS-Excel,Powerpoint.
- Management skills: Marketing, Sales, Finance, Entrepreneur, Leadership.
- Other skills: Singing,Drawing,Painting,Creative Writing.

WORK EXPERIENCE:

- Present (10 May 2018): **Ujjivan Small Finance Bank**
Designation: Sales Officer – Liabilities (Branch Banking)
Place: Jharsuguda Branch- Odisha

Roles and Responsibilities:

- Selling Banking Products like opening of Savings account, Current account, Fd, Rd, Gi, Li on daily basis.
- Processing of forms of sourced business under prescribed TAT and Compliance policy of the Bank.
- Retention of customers is done through providing best services with customer satisfaction.
- Solving quick customer complain issues within turn around time.



- Past Experience:

(25 Jan 2018 – 9 May 2018): **Icici Bank**

Designation: Senior Sales Executive – Personal Loan- Assets

(25 May 2010 – 24 Jan 2018): **Idbi Bank**

Designation: Senior Sales Executive- Liabilities (Branch Banking)

Roles and Responsibilities:

- Selling of core products of the bank like- opening of Current Account, Savings Account, Home loans, Personal Loans etc.
- Maintaining Daily Sales Record under prescribed format of Monthly Productivity.

(01 Sept 2008 – 24 May 2010): **Hindustan Unilever Ltd**

Designation: Re-Distribution Stockist Senior Sales Officer – FMCG Sector.

Roles and Responsibilities:

- Generating orders from all outlets of Detergents, Personal Care and Food divisions
- Achieving Sales Target of the Stockist on Monthly Basis.

TRAINING AND PROGRAMS:

- Completed Liabilities Induction Training of Ujjivan Small Finance Bank held at Regional Office, Kolkatta.
- Completed IRDA Training at Birla Sun Life Insurance Company Ltd.

ACADEMIC QUALIFICATIONS:

- **Bachelor of Commerce:**

Completed Bachelor of Commerce with Honours in Accounts (2003-2006) from Magadh University, Bodh

Gaya (Bihar) under Percentage of Marks Secured **62 %**.

- **Intermediate:**

Completed Council of Higher Secondary Education from Belpahar College, Belpahar (Odisha) in 2003 under Percentage of Marks Secured **40 %**



- **Matriculation:**

Completed Indian Certificate of Secondary Education – (New Delhi) from Belpahar English Medium School (Odisha) in 2001 under Percentage of Marks Secured **65 %**

HOBBIES:

- Playing Cricket
- Riding Bikes
- Listening Musics
- Reading Newspaper, Magazines

PERSONAL PROFILE:

Name: **RISHI KANT SHARMA**

Father's Name: Mahendra Prasad Sharma

Date of Birth: 16 Jan 1985

Gender: Male

Marital Status: Married

Current Address: Sharma Nivas, Nayapada, Po- Gumadera, Ps- Belpahar, Dist- Jharsuguda, Odisha, Pin- 768218.

Nationality: Indian

Language: English, Hindi, Odiya

DECLARATION:

I, Hereby declare that the above mentioned information is true to the best of my knowledge and belief.

Place: Jharsuguda

Date:

SHARMA

RISHI KANT





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