

## **DISHANT SHARMA**

[dishantsharma1000@gmail.com](mailto:dishantsharma1000@gmail.com)

Contact number - 7067861990

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### **CAREER OBJECTIVE:**

Seeking a position in the prestigious organization where excellent analytical and technical skills can be utilized to improve the company's profitability.

### **PROFIELE SUMMARY:**

- Offering over five year experience in the domain of finance services.
- Expertise of sales
- Credit underwriting
- Loan processing
- Handling MIS
- Portfolio management

### **EDUCATIONAL QUALIFICATION:**

- MBA in MEDIA MANAGEMENT from Makhanlal University Bhopal in 2014
- B.Sc. in ELECTRONIC MEDIA from Makhanlal University Bhopal in 2012.

### **WORK EXPERCIENCE:**

**CAPVISION REASEARCH INVESTMENT INDORE** :- SINCE 1 JAN 2019 TO DEC 2019  
As a Assit. relationship manager(ARM).

- Handling MIS
- Communicating courteously with customers by telephone.
- Team handling.
- Provide financial advice to customer.
- Handling client and resolving their problem
- Suggest company scheme based on client need and wants

**INDIA INFOLINE FINANCE LTD BHOPAL**:- SINCE 15 JULY 2016 TO 24 AUGUST 2018 - As a Customer sales (CCE) executive

Attending customer, dealing with customer queries & suggesting the specific solutions.

- Tele-calling / follow up on leads given by sales team and Corporate office
- Coordinate customer walk in branch. Explain product details to customer and suggest scheme based on need analysis
- Conduct self gold valuation and inform gold loan amount.
- Update valuation details in system i.e. Gold portal and loan booking system
- Ensure loan processing completed within stipulated TAT.
- Sanctioning of loan proposals after collecting all the requisite details as per product norms.
- Handling MIS reports & Inventory reports.
- Providing help and advice to customers using our organization products or services.
- Communicating courteously with customers by telephone.
- Developing feedback or complaints procedures for customers to use.

**SHUBHAM BUILDCON INDORE**: - SINCE January 2014 TO July 2015 TILL DATE – As a Sales Executive.

- Meet with applicants to obtain necessary information's and answering their queries
- Analyzing applicants' financial status, credit, and property evaluations  
Providing information to customers about different types of loans and credit options and terms
- Maintaining updated records
- Computing payment schedules.
- Handling customer complaints, resolving or escalating them.

**SKILLS& STRENGTHS:**

- Sales expertise
- Proficiency in Microsoft office
- Valued team player
- Analytical and methodical when approaching problems

**PERSONAL PROFILE:**

Father's Name	Vinay Sharma
Date of Birth	28/11/1990
Languages Known	Hindi, English
Permanente Address	Deewan bagh near tehsil square main road Sehore

**DECLARATION:**

I hereby declare that the above-mentioned information is correct up to my knowledge and I bear the responsibility for the correctness of the above-mentioned particulars.

**Date:**

**(Dishant Sharma)**

**Place: Indore**