**Yogesh Pareek**

**E-mail**: yogesh.pareek1608@gmail.com **Mobile**: +91-9509502828

**ADDRESS-House No. 2615, Jai Lal Munshi Ka Rasta, 4th Crossing, Chandpole Bazar, Jaipur.**

**Career Objective: -**

An Open minded individual with passion for work and believes in learning and adapting oneself to the changing world and build teamwork for organizational growth.

**Profile at a Glance**

Performance driven professional with proven capabilities of independently managing large logistics and warehousing operations deriving significant efficiencies and cost savings.

Good in routing domestic cargo, loading planning and fleet management.

Good negotiator with Vendors like Fleet Owners, Warehouse and Distribution agents.

Strong leadership qualities with the ability of training, mentoring, motivating and monitoring teams in achieving challenging goals.

Excellent strategic thinking and planning ability to manage operations efficiently and obtain major cost savings.

Expertise in general management of all verticals in distribution industry along with network planning, costing, proper utilization of fleet, warehouse and manpower.

**Career History**

**Objective Statement** – Working in an organization that offers professional development and interesting managerial challenges in the area of business operations management.

**Brief Overview**

Over 15+ years of experience in E-Commerce, transportation & Mother Hub Operations, Effective communication with skills in negotiation, relationship, leadership, team management & Independent leadership.

**BUNDL TECHNOLOGIES PVT LTD (SWIGGY)** on a position of **Fleet Manager** – Jaipur (Rajasthan) since March-2018 to May-2020

**Company Profile:**

SWIGGY is one of the rapidly growing organization in the field of Food Delivery with presence in almost all parts of the country and growing.

**Job Profile**:

Working as Fleet Manager reporting to Area Manager with a Fleet size of around 300 peoples.

**Job Responsibilities:**

Maintaining a Managing the Fleet who is working in the field to deliver food to customer.

Providing real time support to the Delivery Partners of Swiggy if any of them struck in any issue while delivering the food.

Generating roasters to plan shifts and utilize the maximum of the fleet with fleet satisfaction.

Generating daily/weekly/monthly reports to analyze the business and presenting strategies to increase the business and customer satisfaction.

Plan regular Counselling/Training sessions for Fleet members to motivate them to enhance their efficiency in their work.

Listen and Resolve Queries/Issues of Fleet members which they are facing in filed so that they can work efficiently.

Achievements:

Successful launch of two hubs – Mansarovar (23 May 2018) & Pink City Hub (24 September 2018).

Received Appreciation Certificate for exemplary work and Best FM for the month of July’18 & April’19.

**BMP e-group solution Pvt Ltd (Bookmypacket)** as **Sr. Executive Operations (Rajasthan)** Oct.2016 to March 2018.

**Job Profile:**

As X-press transportation reporting to ZONEL Manager of the company and approx. 20 people are reporting to me.

**Responsibilities: -**

Shift planning and utilize the maximum capacity of manpower.

Monitor operations and resolve any problems by taking quick remedial action to maintain Turn Around Time (TAT) within norms.

Responsible for the entire distribution of the stock as well as transportation liaisons.

Providing different reports like Aging, TAT, MIS, reports to the customer for effective operations.

Provide training to team members to enhance efficiency.

Manage the manpower resources for optimum utilization and cost control.

Responsible for monthly auditing in the branch and Warehouse and bills submitted.

Maintain cordial relations with clients and ensure high levels of satisfaction.

Provide MIS to management and clients through monthly review meetings.

Responsible for all inbound & outbound load and there exceptions.

Quality of work for hub and branch area operation.

**Instakart Services Private Limited (Flipkart)** as **Sr. Executive (Mother Hub & Transport)** (Oct’ 2015 to Sep. 2016)

**Company Profile:**

Flipkart is a leading E-Commerce marketplace offering more than 30 million products across 70+ categories including books, Consumer products, electronics & lifestyle, the company is known for its path breaking services with day SDD & NDD.

Selected Contributions: Handling Mother Hub & Transport activates at Mother Hub locations including Pick of shipments from Market place location to Mother Hub, process all shipment bag them as per COC and transport all the bags to the destination including local deliveries office through Air and Surface.

**Profile / Responsibilities:**

Ensuring all RTO shipments Bags are reaching as per TAT & follow up with vendors for pending bags.

Ensuring all outward shipments is connected as per cutoff & have controlling over records on movement of bags by rechecking & bag sheet tally. Each & every bags are checked physically according to sector wise before handover to concern vendors for connectivity.

All the operations should as per organization parameters and benchmarks, Record of all outbound and inbound media such as POD, all inbound should be received and dispatched in ERP and Receipt of media from Mother Hub in Airworthy bags.

Overall supervision of everyday Logistics activities such as governing load factor & loading or unloading of delivery vehicle. Co-ordination with delivery vendor’s for on time deliveries, Daily basis checking the physical stock and analyzing the short and excess Consignment.

Handling customer inquiry and solving their issue through phones and E-mails.

Co-ordinates with concerned booking branch and consignor for undelivered shipment through phone and E-mails.

Preparing vendor performance reports on monthly basis against delivery services level, Holiday Delivery, COD DOD report & respected forwarding of COD Cheque to Concerned booking branch

Transport & Network Design for DG & Non-DG Shipments.

ERP Admin Activities to establish the Network connections, Flagging & Bag related such as Positive/Consolidation logic.

Optimize Line Haul Transportation & Crisis Management & 3PL & Reverse Logistics.

Monthly Review meetings with the vendors regarding the performance & to understand the challenges & Team building & Leadership.

**Digital Age Retail Pvt Ltd (Firtscry.com)** as **Sr. Executive Operations (Rajasthan)** March-2013 to Oct.15.

**Job Profile:**

As X-press transportation reporting to ZONEL Manager of the company and approx.100 people are reporting to me.

**Responsibilities: -**

Shift planning and utilize the maximum capacity of manpower.

Monitor operations and resolve any problems by taking quick remedial action to maintain Turn around Time (TAT) within norms.

Responsible for the entire distribution of the stock as well as transportation liaisons.

Checking of all the transport documents and submitting the same to Vendor Help Desk.

Providing different reports like Aging, TAT, MIS, reports to the customer for effective operations.

Provide training to team members to enhance efficiency.

Manage the manpower resources for optimum utilization and cost control.

Responsible for monthly auditing in the Warehouse and bills submitted.

Maintain cordial relations with clients and ensure high levels of satisfaction.

Provide MIS to management and clients through monthly review meetings.

Responsible for all inbound & outbound load and there exceptions.

Quality of work for hub and branch area operation.

**Achievements: -**

Joined as **Hub executive** in organization at Jaipur and lead the 40 peoples and made complete set up of Operations and after set up management given extra responsibilities to make set up of North Ops.

**TNT India Pvt. Ltd. In NCR (FSL)** as an **Assistant**. (May2010 to Jan2013)

**Job Profile: -**

As Xpress Transportation Hub Centre Professional reporting to Regional Manager Operations of the company. Provided total logistics solutions.

**Responsibilities; -**

HUB Management Planning and scheduling the most economical method to move the material from the pickup locations to the delivery locations.

Taking care of the transshipment Operations.

Planning of the Layout in order to minimize the movement and maximize the output.

Taking care of space management and its optimum utilization with maximizing revenue.

Follow the FIFO, AND urgent shipment connection as availability of sours.

**Inventory Management: -**

Analysis of the monthly stock report to categories Fast and Slow-moving goods.

Take control on the deviation from FIFO.

In case of any loss or damage of goods, allocation of the it against the specific cost head.

Taking care of the Insurance aspect.

Deal with transporters for dispatch, report of shortage to related concerns. Reporting to zonal office regarding the condition of vehicle, that all vehicles should be in good condition.

Responsible for generating different MIS reports like…daily deliveries & dispatch report, delivered or pending shipments and any kind of deviation.

Working on per-alerts, making co- ordination between branches. Ensure/checking for validity of various transit documents/form & permits, physical verification of material.

**Transmodel Services Pvt. Ltd.** as a **Field Representative**. (feb.2002 to dec.2006)

**(A Part of UPS Jet Air Express Pvt. Ltd.)**

**Job Responsibility**:

To handle the area almost 100 km. (to & fro from Office) for delivery as well as pickup.

To Promote the UPS Products and Services as marketing part of company.

Generate Sales Leads for Accounts Executive & To Open an Account with UPS.

To Assist Credit Control Executive in Collection of Payments from Clients

**Job Achievements:**

Get Promotion to **UPS Jet Air Express Pvt. Ltd.** as a **Sorter** in Operation DepartmentFor **Jaipur Branch. (Nov..2006 to sep.2008)**

**Job Profile: -**

To Handle Daily Import & Export Load

To arrange delivery and pick-ups from all over the Jaipur.

To Train the team of 6 service persons for maintaining the data, world ship, mainframe (UPS Internal System) & various field related to daily work.

To handle the post shipping documents of Cargo Shipment details.

To maintain a log for the unknown shipper, dangerous goods and daily export volume.

#####  Hobbies & interests

#####  Listing Music & Reading the newspaper.

#####  Academic Record

#####  M.A. (Pub. Admn.) From University of Rajasthan, Jaipur in 2000.

#####  B.A from University of Rajasthan, Jaipur in 1998

#####  Sr. Secondary (Arts) from R.B.S.E., Ajmer in 1995

#####  Secondary from R.B.S.E., Ajmer in 1992

#####  Personal Details

#####  Name : Yogesh Pareek

#####  Date of Birth : 16th August 1976

#####  Father's Name : Late Shri O.P. Pareek

#####  Marital Status : Married

#####  Language Known : Hindi, English & Local

#####  Nationality : Indian

#####  Address : House No. 2615, Jai Lal Munshi Ka Rasta, 4th Crossing, Chandpole Bazar,

#####  Jaipur – 302001 (Rajasthan)

##### Date:

##### Place: Jaipur

 Regards

 Yogesh Kumar Pareek