**Career Objective:**

Result-driven, multi-faceted 4 years of experience in Business Development, Vendor Management, Sales, and Operations. Enthusiastic learner. Work experience with senior decision-makers in creating the project architect by outlining the problems, opportunities, and coming up with business solutions. Aiming to utilize my strong prioritization skills, and analytical ability to achieve the goals of your company. Like to be a part of an organization that gives scope to Enhance my Knowledge and Skills, which can be used for Organizational growth and Personal growth.

**Work Experience**

|  |  |  |  |
| --- | --- | --- | --- |
| **Company** | **DOJ - DOE** | **Experience** | **Designation** |
| Swiggy Bundle Technologies Pvt Ltd | 4th Sep'15 - 21st May'20 | 4 Years, 8 Months | Business Analyst |
|  |
|  |

**6 Months (4th Sep’15 – 31st Mar’16) –** Customer delight Executive (Chat)

**8 Months (1st May’16 – 30th Dec’16) –** Floor Supervisor – Customer delight (Voice)

**9 Months (1st Jan’2017 – 30th Sep’2017) –** Team Leader – Vendor Management (Bangalore City)

**2 Years,7 months (1st Oct’17 – 21st May’20) –** Business Analyst

**Education:**

|  |  |  |  |
| --- | --- | --- | --- |
| **College/University** | **Year of Pass out** | **Stream/Branch** | **Percentage** |
| Alpha College of Engineering - Bangalore | 2012 – 2015 | Computer Science and Engineering (CSE) | Drop-Out |
| Alva’s Pre-University college, Moodbidri | 2012 | Physics, Chemistry, Mathematics, Biology (PCMB) | 73.00% |
| St. Joseph Girls High School, Mandya | 2010 | Basics | 77.00% |

**Technical Skills:**

**Front -end web technologies:** HTML, CSS, JavaScript, Bootstrap and jQuery

**Back-end server Technologies**: Python, SQL, Flask and Django

**Analytical and Representation tools:** Excel, Power-point, Tableau

**Data science concepts:** Regression Model, Hypothesis Testing, Descriptive Statistics, Inferential Statistics.

**Computing Interface Technology:** Application programming Interface (API)

**Webservice Technology:** Representational state Transfer (REST)

**Professional Experience as Business Analyst:**

* Develop business architecture using requirements such as scope, processes, alternatives, and risks.
* Analyse stockholder business requirements and processes through document analysis, interviews, workshops, and workflow analysis.
* Communicate client’s business requirements by constructing easy-to-understand data and process models.
* Provide input into developing and modifying systems to meet client needs and develop business specifications to support these modifications.
* Liaise between business and technical personnel to ensure a mutual understanding of processes and applications.
* Facilitate monthly meetings with clients to document requirements and explore potential solutions.

**Additional Skills:**

* Proficient in Microsoft Office (Word, Excel, PowerPoint, Visio).
* Expert Knowledge of SQL and relational database management systems
* Skilled with Wrike and AtTask Project management software
* Familiar with Agile software development methodology

**Personal Skills:**

* Multi – Faceted
* Good listening and communication skills.
* Team management skill.
* Adapting expertise with changing environment
* Soft spoken and disciplined
* Efficient in sorting out simultaneously all product, service, and complaint related queries
* Confident, Dedicated and Strong Determination power.
* Target oriented.
* Ability to finish work within stringent timeline.

**Social Links:**

**Twitter:** <https://twitter.com/sreeja_gowda>

**LinkedIn**: <https://www.linkedin.com/in/sreeja-gowda-5b0345b3/>

**Personal Details:**

* Date of Birth: 30/05/1994
* Languages: English, Hindi, and Kannada
* Father Name: Lokesh M K
* Mother Name: Anuradha
* Nationality: Indian
* Marital status: Single
* Gender: Female
* Address: #698/699, 13th main road, Mico layout, Garebhavi Palya, Hongsandra, Begur road, Bangalore – 560068.

**Declaration**

I hereby declare the information furnished above is true to the best of my knowledge.

Place: Bangalore Sreeja