

# Resume

## VIJAY KUMAR

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📞 8595396436

✉ Kh No 21/13/01 Gali No 29 Block B kaushik Enclave Burari Delhi 110084

### Objective

To grow in a leading organization where I can contribute towards the growth of an organization, which would not only offer me deep & diversified exposure but enhances my skills as an aspiring professional and would also enable me to participate actively in the ongoing business process.

### Academic Credentials

2006	High School (CBSE)	Aggregate 52 %
2009	Intermeditate (CBSE)	Aggregate 52.33 %
2013	B.COM (Delhi University)	Aggregate 45.40%

### Professional Abilities

- ✓ Ambitious and professional.
- ✓ Responsible, result oriented and always ready to take challenges.
- ✓ Good at managing and implementing systems with excellent analytical and negotiable skills

### Technical Knowledge

- ✓ Diploma in Financial Computer Accounting (DFCA)

### Project Work

- ✓ Review and update credit and loan files.
- ✓ Review loan agreements to ensure that they are complete and accurate according to policy.
- ✓ Implement credit policies and credit lines, procedures and standards in conjunction with senior managers.
- ✓ Handling the queries of Dealership & sales team and give the required feedback.

### Working Experience

- ✓ Currently in Quess Corp Ltd. Deputed at Axis Bank as a Relationship Officer from 22 Dec 2016 – till date.
- ✓ HDFC Bank Ltd (Auto Loan) as a PDP Executive from 1 July 2014- 20 December 2016.

### Interest

- ✓ Music
- ✓ Cricket
- ✓ Movies

### Personal Skills

- ✓ Have done many stage performances in college.
- ✓ Organized many events for college fest as a good event planner.

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### A Brief Descript about myself

Born	10 October 1989
Permanent Address	Kh No 21/13/01 Gali No 29 Block B, Kaushik Enclave, Burari, Delhi-110084
Marital Status	Married
Father's Name	Mr. JAI KUMAR
Language Known	Hindi & English
Hobby	Listening Music, Reading Novels

### Personal Attributes

Excellent Communication and Interpersonal skills

Highly Energetic and Hard Working

### Strengths: -

Hard Work and Motivation  
Self Starter with Self Confidence  
Planning and Execution  
Loyalty towards Organization  
Inter-personnel Relation and Humble Behavior

### Location:

Current : DELHI

### Declaration: -

I hereby declare that all the above information depicted is true to best of my knowledge.

Yours faithfully:-

Name:- VIJAY KUMAR

Date:-