

CURRICULUM VIATE

Present Address

H.No.B-25, Rajeev Colony,
Naharpur Rupa
Gurgaon (HR),-122001
Mob. +91-9555267212
EmailId: 888bipin.s.s@gmail.com

BIPIN KUMAR SHRIVASTVA

Post as a Accountant

CAREER OBJECTIVE

To be member of organization, where growth and prospect are unlimited and be individual recognized by his work where the environment provides growth oriented atmosphere and I will put my 100% to prove my self in the term of work efficiency.

Working Experience:

- 1- 1.6 Years experience from **MEDE SAFE PHARMA**, Rcadia Tower sec-48 south city-2 gurgaon(HR)
- 2- 6 months work experience from **Mynd solution pvt ltd** udhyog vihar phase-(iv), Gurgaon (HR).
- 3- 2 year work experience from **POWER GOLD GROUP** lalganj ajhara Pratapgarh (UP).

Education Qualification

B.com from Awadh University, faizabad. 10+2
from U.P Board, Allahabad.
10th From U.P Board, Allahabad .

Professional Qualification:

Computer Basic knowledge & Tally erp 9

Marg erp

Busy

Oracle

MS Office

Job Responsibility.

Data Entry work.

Billing.

Voucher entry.

Sales & Sales order.

Purchase & Purchase order. Taxation.

Debit Notes & Credit Notes.
Gst & TDS

STRENGTHS

I believe in real fact.
Logical thinking.
Decision making ability.
Punctuality and Regularity.
Read to take up challenging assignment.
Positive and result oriented attitude.

COMPETENCIES AND SKILLS

Easily adjustable in every situation.
Love to work and cooperate the team.
Self confidence.
Hard working.

PERSONAL DETAILS

Fathers Name :lat. Brij mohan lal shrivastva.
D.O.B :01/01/1993
Known language :hindi, English.
Nationality ::Indian.
Gender :Male.
Religion :hindu.
Permanent Address :AT Basupur,Post Kataiya,
Dist Pratapgarh (up) 230137.

Declaration:

I hereby declare that about information given by me is correct and not to be changes.

Place -----

Date -----

BIPIN KUMAR SHRIVASTVA