

Rahul Verma

Location: Kolkata

Mobile: 9330932580

Email: verma.rahul5102@gmail.com

Career Objective:

To take up new challenges and endeavours and thus equip myself with knowledge, skill and tact required to achieve the dual objective of organization and personal goals.

Education:

Secondary School – 2010

Higher Secondary School – 2012

B.com – Calcutta University – 2017

Top Skills:

Marketing and Accounting,

Goods sales and presentation skills.

Critical thinker and problems solver team player.

Great interpersonal and communication skills.

Professional Experience:

Spa Capital LTD

Feb 2018 – June 2018

Relationship Executive

- Maintaining the Existing Channel
- Creating New Channels.
- Performing Customer service Representative activities.

Rayna Tours LLP UAE

Nov 2018 – Dec 2019

Tour Consultant

- Tour Itinerary Program
- Research And Develop Tour Prices As per The Season.
- Maintaining Guest Relationship.
- Monitoring Out Sources Price to Keep the Price Flexibility.

Moyal & Associates

March 2020 – Dec 2020

Accounts and Auditing

- Keeping Books of Accounts
- Verification of Purchase and Sale
- GSTR-2A Reconciliation.
- GSTR-3B Liability
- Comparison Input Output Comparison
- Bank Entries (Suspense and Auditing)

Soft skills

- Maintaining Relationships
- Efficiency in Work
- Ethical In work Performance
- Tally Erp9
- GSTR-2A
- 3B Comparison

Languages Known

- Hindi
- English
- Bengali

Interests

- Singing
- Adventures
- Sports
- Dance
- Outing with Friends

Personal Details:

Date of Birth: 10/02/1993

Nationality: Indian