# SUMIT KUMAR



Vill-Kasba kotra Nagina Bijnor U.P

Distt- Bijnor (U.P)

Contact No-+91- 8126581074, 8630262681

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**ESSENCE**

A challenging position in a professional organization, where I can enhance my skills and strengths in connection with company’s goals and objectives. I am confident that I would be a valuable asset to the organization where I work.

## EXPERIENCE

* + - * Presently working with in Excel Phosphates Pvt. Ltd Meerut 2016. Pesticides Manufacturing Unit Meerut .U.P

**EDUCATIONAL QUALIFICATION:**

* Graduation from M.J.P.R.U Bareilly 2016.
* Intermediate from U.P Board in the year 2013.
* High School from U.P Board in the year 2010.

**JOB PROFILE & SKILLS:**

* Knowledge & work experience in accounting software Tally ERP9.0
* Bank Reconciliation
* Sale Bill Enter and Purchase Bill Enter
* Cash Voucher Enter
* E- Waybill GST
* Tally Ageing Report
* License Knowledge
* Knowledge & work experience in Excel, Word and Internet.
* Online & offline Tender Working & License Knowledge.
* BIS License Knowledge
* Email working.

**HOBBIES**

* Cricket, Music, Travelling
* Nobles ,Movies

**PERSONAL ATTRIBUTES**

Name : Sumit Kumar

Father’s Name : Sunil Kumar

Date of Birth : 12/7/1994

Marital Status : Unmarried

Language Known : English, Hindi.

Permanent Address : Kasba Kotra Nagina Bijnor U.P

**DECLARATION:** All the information given above is true to the best of my knowledge.

Date:



Place: Meerut

 (Sumit Kumar**)**