

## LOVE NAVINBHAI PANCHAL

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*To grow in my Professional career by taking up challenging functional roles in an organization, where I can add tangible value to the firm and its clients, achieve this by constantly updating my domain knowledge both on & off the job*

### Career Profile

- An adapt ability of multitasking, able to achieve the goals and targets with improvisation and optimised way of working.
- Strong communication, interpersonal and analytical skill
- Team player with an ability to grasp new things quickly.

### EDUCATIONAL QUALIFICATIONS

- MBA : Completed from GTU with 6.61 CPI
- BBA : Completed from V.N.S.G.U with 59%
- H.S.C : Completed from Gujarat Higher Secondary Education Board with 62%
- S.S.C : Completed from Gujarat Secondary Education Board with 65%

### Professional Summary

- Over 5 year's of experience in handling complete spectrum of Business Process, Procurement and various Supply Chain activities.
- Significant experience in Supply Chain Management including Materials Planning, Procurement, Contracts, Global Sourcing, Commercial, Logistics, Inventory Control, Warehouse Management & Distribution, Vendor Identification, Development & Evaluation
- Proficiency in relating to people at any level of business and organisational hierarchy for ensuring smooth task Execution
- Skilful in managing overall supply chain management operations and operational efficiency, eliminating Obsolescence and achieving cost reduction through market intelligence, vendor development, cost analysis, effective negotiation, import substitution and inventory control
- Technology Savvy and Logistics Professional

### Core Competencies

- Setting up and managing Supply Chain Management operations with a view to achieve business objectives and ensure bottom line profitability.
- Preparing Standard Operating Procedures (Sop's), manuals & work instructions for Supply chain Management operations in the unit and maintaining MIS/ reports to facilitate decision making by the management.
- Planning, scoping, estimation, tracking & implementation of project plans within preset estimate

### Professional Experience

#### FLIPKART.COM. AUG 2019 - TILL NOW

- **Designation.:** Executive
- **Role and Responsibilities**
  - Efficiency plan and coordinate of administrative activities to ensure accurate result in all aspect picking / Packing & shipping and related operation.
  - Ensure continues review and improvement of operation processes to ensure accuracy and compliance. u Ensure process of tracking and maintaining productivity standard for each associated.
  - Make sure that special instructions are followed and utilizing appropriate methods at all times. u
  - Control mis – shipment and backorder and location missing product as needed.
  - Plan manage & maximizing all inventory functions.
  - Monitoring key performance indicators (KPI) to track success.
  - Attract and retain qualified and motivated workforce, while encouraging new idea for improvement .
  - Daily Inventory report share to higher management and concern procurement team.
  - Daily category wise stock count.
  - Return or RTO products proper track in system
  - Supervise, coach & train store workforce.
  - Resolve any arising problems & complaints.
  - Implement 5S and sharing Kaizen on monthly bases.

- Ensure Inventories are accurate and control inventory level by overseeing physical count and reconciliation.
- Review ways to reduce waste

### **SHREE HARDIK PLATING TECHNOLOGY June-2018-Aug-2019**

- **Designation** : Supply Chain Supervisor
- **Role and Responsibilities:**
  - Devise ways to optimize inventory control procedures
  - Use Software to monitor demand & document characteristics of inventory.
  - Analyze data to anticipate future needs.
  - Keep track of quality, quantity, stock levels, delivery times, transport cost & efficiency.
  - Arrange store, catalogue goods, plan routs and process shipment
  - Supervise, coach & train store workforce.
  - Strategically plan & manage logistics, inventory transportation & customer services.
  - Driven the Order pick method of operation resulting in reduction in Manpower cost.
  - Inculcated the FIFO/FEFO methods rigorously in minimizing damage, expiry and dump in turn resulting in substantial decrease in operating costs.
  - Implemented the daily stock check system, which ensured the inventory accuracy at any point of time

### **TRENT HYPERMARKET PVT LTD (A TATA ENTERPRISE) April 2017-June-2018**

- **Designation** : Distribution Supervisor
- **Role and Responsibilities:**
  - SOP planning and implementation.
  - Handling Receiving, In-warding, Put-Away-Pick list Creation of all Categories: - Strong Room, Fashion, Kitchen & appliance.
  - Stock Take on weekly basis.
  - Responsibilities to implement 5S in warehouses
  - Control the breach in all category targets.
  - Responsible for Inventory hygiene, sales tax regulation while taking the material from sellers.
  - Closely monitoring the SLA of GRN-Put away-Picking-Invoicing and Manifest Handling 25 on role and 250 off role and including 4 Manpower agencies.
  - Working on internal WMS as well ERR and having a complete knowledge of entire process in the system.
  - Preparation of MIS reports for review and monitoring.
  - Inventory Analysis & management, Inventory control
  - Coordinating with buying team for timely activity of stock

#### **Design and implementation of Warehouse:**

- Designed and implemented storage warehouses of 50,000 sq. feet for different category base like appeals, Accessories men, Accessories Women etc.

### **MADURA INDUSTRIAL TEXTILE – July 2015-Mar 2017**

- **Designation** : Supply Chain Officer
- **Role and Responsibilities :**
  - Ensure proper GRN in systems for the material receipt.
  - Preparation of MIS reports related to the area of function.
  - Maintaining Daily, Monthly, Yearly Stocks Storage and Preservation of goods
  - Management of Material by overseeing the maintenance of assets, safe custody of stores.
  - Manpower calculation and allocation to the required jobs
  - Coordinating with Purchase for maintaining
  - Stock, Material Handling, Coordinating with the purchasers & vendors for Stock fulfillment,
  - Analyzing the stock requirement for stores to run the production line.
  - Physical stock verification, periodically.
  - Handling Inventory occupying 20,000 Sq. Ft Area.
  - Training, Handling the 10 Casuals(Worker) for Daily work

### **GARG Lab Glass Industries – May 2012-June 2013**

- **Designation** : Store In charge & Back Office
- **Role and Responsibilities:**

- Maintain receipts, records, and withdrawals of the stockroom
- Receive, unload, and shelf supplies
- Perform other stock-related duties, including returning, packing, pricing, and labeling supplies
- Inspect deliveries for damage or discrepancies and report those to accounting for reimbursements and record keeping
- Ensure adequate record keeping and manage all documentation to confirm proper stock levels and maintain inventory control

#### INTERNSHIP/PROJECTS M.B.A

##### **Brand Image of Samsung, Vapi**

- 8 weeks MBA summer internship project at Arihant Agency

##### **Description**

1. Project was done to know the History of Samsung and to know the Strength , Weakness, Opportunity, Threat of Samsung
2. In Research Methodology the Data source was primary and secondary. The Size of sample was 100 were taken. The sampling techniques were convenient sampling. The Research Instrument was Structured Questionnaire
3. The Data Analysis was done and Comparison was done between Samsung Mobile and other

##### **Role**

- Developing questionnaire and interacting with customers to know the Brand Image of Samsung mobile

##### **Consumer Perception towards Fast Food Outlet, Vapi**

- 8 weeks MBA Comprehensive project at Fast Food Outlet

##### **Description**

1. Project was done to know the History of Fast Food Outlet and to know the Strength , Weakness, Opportunity, threat of Fast Food Outlet
2. In Research Methodology the Data source was primary and secondary. The Size of sample was 100 were taken. the sampling techniques were convenient sampling. The Research Instrument was Structured Questionnaire. The tools used for analysis were Chi- square test and WAM Method
3. The Data Analysis was done and Comparison of various Fast food outlet with the help of Questionnaire

##### **Role**

- Developing questionnaire and interacting with customers to know the Consumer Perception towards Fast Food outlet

##### **Global Country Study Project (GCSR) Between Vietnam, Gujarat and Maharashtra**

##### **Description**

1. To study and Understand the people, business environment and demographic profile of Vietnam Country Gujarat and Maharashtra State
2. To Study the STEEPLED Analysis of the Chemical industry of Vietnam Country
3. To carry out the STEEPLED analysis of the Chemical Industry of Vietnam and to compare the STEEPLED analysis with Vietnam
4. To Find of Strength, Weakness, Opportunity and Threats of Chemical industry
5. To Study the Export- import and investment opportunities based on the 3 to 5 years data of chemical industry between India and Vietnam Country
6. To Develop the Business Plan of Chemical Industry for India
7. To Develop Market Analysis and Marketing Plan for India and Vietnam Country
8. To Develop Competitive Environment for India and Vietnam Country
9. To Know the Import, Export policies & Procedure for Chemical Industry With respect to India/Maharashtra and Vietnam Country

#### INTERNSHIP/PROJECTS B.B.A

##### **Internship Project Brand Image at Toyota, VAPI**

- 8 weeks BBA final year project at Toyota automobiles.

##### **Description**

1. Project was done to know the History of Toyota and to know the Strength , Weakness, Opportunity, Threat of Toyota

2. In Research Methodology the Data source was primary and secondary. The Size of sample was 100 were taken from showroom and outside. The sampling techniques were convenient sampling. The Research Instrument was Structured Questionnaire
3. The Data Analysis was done and Comparison was done between Toyota cars and other cars

**Role**

- Developing questionnaire and interacting with customers to know the Brand Image of Toyota.
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**ACHIEVEMENTS**

- 2013 Stood 2<sup>nd</sup> in BBA final year from VNNGU
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**COMPUTER KNOWLEDGE**

- Proficient with MS Office and using internet for research & official communication
  - TALLY – ERP 9.0
  - Worked in SAP, WMS (Warehouse Management System), Orizer, FLO
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**PERSONAL DOSSIER**

- Date of Birth : 12<sup>th</sup> November 1989
- Linguistic Proficiency : English, Hindi and Gujarati
- Hobbies : Listening music, Playing PC games and Travelling
- Marital Status : Single