



20th October 1997



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**DONNA
AMO**
Content Writer

SKILLS

- Excellent in verbal and written communication.
- Creative thinker and quick learner
- Ability to work well under pressure
- A team player
- Self-motivated

HOBBIES

- Writing poetry and short essays
- Reading and analyzing books and movies
- Singing
- Dancing

SUMMARY:

An eager and quick learner proficient in the English language in both written and verbal communication, with a passion in the literary arts. Offering a skill set of critical and analytical thinking obtained through a degree in English Literature. Highly organized with a creative side and a desire to work as a part of a valuable top-level team.

EDUCATION

Sophia College for Women, Mumbai.
2016 – 2019

Bachelor of Arts: English Literature

- » Elected as an Executive for the college English Club in Second Year.
- » Elected as Class Representative in Third Year.

St. Xavier's College, Mumbai.
2014 - 2016

Associate of Science

WORK EXPERIENCE

POSTCARD MEDIA LLP

Andheri (Mumbai)
Duration – 11 Months

» I worked as an account executive on brands like Marico, Bakels and Della Adventure & Resorts. I managed content on their social media platforms. I have also created and managed content banks and calendars.