

COVER LETTER

Respected Sir/Madam,

In my search for new creative endeavors, I had a thrilled to see broking firm's posting for a branch manager in Stock Market. As an innovative professional with experience in leadership.

My MBA degree in along with 5&1/2 years of work experience in Religare Broking Ltd has prepared me to be a successful Deputy Manager. Once you have reviewed my qualifications, I'd love to tell you more about my background.

In have 6&1/2 years of experience as a Deputy Manager and 10 months experience as Branch Manager , I am able to develop my abilities and foster a reputation as an innovative contributor with critical thinking and innovation skills. As a team member, I am always collaborative with peers, finding ways to integrate disparate but valuable insights. Through these qualities, I have confidence in my ability to facilitate innovation and cooperation towards firm.

For a fuller picture of my qualifications for the Branch Manager in Stock Market position, please review my attached resume. I thoroughly appreciate your consideration and hope to hear from you soon.

Sincerely,

VARSHA ANIL THORAT

RESUME

Mrs. VARSHA ANIL THORAT

Email Id:- varsha.jangam88@gmail.com ; varshajangam@ymail.com.

Contact No.:- 8898409279,9619160973.

CAREER OBJECTIVE:-

The Job that provides me with the opportunity to apply the skills which I have already acquired, and challenges me to expand my field of knowledge, to learn to apply new skills, and make a meaningful contribution to the organization. I offer my services expectations.

GRADUATE QUALIFICATION:-

- Passed S.S.C from Mumbai Board in March 2004 with 54.40%.
- Passed H.S.C from Mumbai Board in Feb 2006 with 57.50%
- Passed T.Y.B.com from Mumbai University in March 2009 with 60%.

PROFESSIONAL QUALIFICATION:-

- Cleared M.M.S (Finance) Sem. 1st from Mumbai University with 67.9%.
- Cleared M.M.S (Finance) Sem. 2nd from Mumbai University with 64.9%.
- Cleared M.M.S (Finance) Sem. 3rd from Mumbai University with 73.81%.
- Cleared M.M.S (Finance) Sem. 4th from Mumbai University with 73.28%.

OTHER QUALIFICATION:-

- Diploma in Multilingual Office Automation & Financial Accounting.
- Successfully completed with NISM-Series-I Certification Exam.

- Successfully completed with NISM-Series-VIII Certification Exam.
- Successfully competed with NISM-Series-VII Certification Exam.
- Successfully competed with NISM-Series-V-A Certification Exam.

WORK EXPERIENCE:-

- Worked with Angel Broking for 1 & half Year.
Designation: Investment Advisory (Online Dealer).
- Worked with Religare Broking Ltd for 5 Years & 9 months.
Designation: Deputy Manager.
- Working with Globe Capital Market Ltd from Jan 2020 till Oct 2020.
Designation: Branch Manager.

EXTRA CURRICULAR ACTIVITY:-

- Participated in Role play in REFLECTION 2010 held at TISS Institute.
- Participated in activities held in Institute.
- Participated in Business Plan Competition in REFLECTION 2012 held at TISS Institute.

PROJECT WORK:-

- **M.M.S (Sem1st):-** Corporate Social Responsibility (CSR) Project-
- **Title:- RURAL DEVELOPMENT : BACKBONE OF DEVELOPMENT**

(which has given good experience and taught me many new things in walk of life).

INTERNSHIP :-(SUMMER PROJECT)

COMPANY:3DIMENSIONS(3D).(3Dimensions Institute of Digital Arts.)

- **Project Title & Duration:- “ Comparative Analysis of Profit & Loss Of 3dimensions with Respect to Kalyan & Domivali Branch” , 2months.**
- **Description:-**The Project includes study of Financial Status of 3D of two branches (Kalyan, Dombivli).

AWARDS AND ACHIEVEMENTS:-

- **“CSR PROJECT”** was implemented in front of (MLA of Raigad District) due to which rural development has taken place and I have got certificate of good social work done .This is biggest achievement in walk of life.
- Certificate of Appreciation for outstanding achievement in **“OFFLINE DEALING CATERGORY”** for the period of **“OCTOBER& NOVEMBER2012”**.{ANGEL BROKING}.
- Certificate of Appreciation for **“CHAMPIONS TROPHY”** for performing exceptionally well in contest held in **JFM(1ST FEB – 8TH MARCH 2013)**{ANGEL BROKING}.
- Certificate of Appreciation for achieving targets on monthly basis & as per the contest.
- Achieving Many **TROPHYS AND REWARDS** (CONTEST AND QUARTER PERFORMANCE) from beginning of my Career in **RELIGAREBROKING LTD.**
- Every Year Appraisal with 4 rating as per Pan India (**RELIGARE BROKING LTD.**)

KEY SKILLS:-

- Excellent knowledge of stock market and its products.
- Addressing financial interest of clients in a professional manner.
- Advising clients on investing in high returns yielding stocks.
- Analyzing, monitoring, and forecasting stock market trend.
- Protecting interest of clients by providing honest and fair advice.
- Experience in planning and designing financial goals subject to stock market.

- Collected and studied financial reports and made short-term and long-term investment plans for clients.
- Evaluated portfolio of clients and suggested addition and deletion of certain account.

PERSONAL VITAE:-

- **Date of Birth** : 20TH DECEMBER 1988.
- **Address** : Chandan Park II, Room No. 2, Katrang Road
KHOPOLI 410203.
- **Languages** : MOTHER TONGUE (MARATHI).
- **Gender** : Female.
- **Nationality** : Indian.
- **Marital Status**: Married
- **Languages Known**: English, Hindi, Marathi, Gujarati.

DATE:

(Mrs. VARSHA ANIL THORAT)