# AMIT BHATI

# IT SUPPORT & MAINTENANCE ENGINEER

50-D, LIG FLATS, SATYAM ENCLAVE, JHILMIL COLONY DELHI-95 - INDIA

(9711163007 saksham.amit@gmail.com

#### **SKILLS**

**Operating System**: Windows, Windows Servers 2003, 2008, 2008R2, 2012, Linux, Apache Web server

**Hardware and Networking :** Installation and fault finding in all types of PCs, Laptops, Printers, Plotters, X-ray Machine also.

Installation of Network Devices Switches, Routers, Firewall, Network Design, DFMD Machines, Saber2000, 4000, Ionscan

#### **EXPERIENCE**

Viceroy Engineering, Location - Delhi

MARCH 2009 - PRESENT

Installation and Maintaining of Linux Server and Windows Servers, Workstations & 300 Pcs Network (LAN)(WAN), Router configure, Load balancing, Group policy, Installation of security equipment

### METRO HOSPITAL & HEART INS., Noida :System Administrator

JAN 2002 - MARCH 2009

- Installation and Maintaining of Windows Server
- Installation and Maintaining of 200 Pcs Network
- Planning, Implementing & Administering
- Software, Hospital Information System
- Hardware & Network requirement & Services
- Coordinating & conducting training (IT related)

#### **EDUCATION**

Bachelor of Art From Delhi University

ASHVIN CHADHA GOVT BOYS SR SCHOOL, DELHI

# **PERSONAL ATTRIBUTES**

Positive attitude and Impressive man-management skills backed by an ability to leverage

Excellent Team Management, Ability of achieving target & provide better service along with Communication skills and Reporting techniques.

Capable of initiating, handling & finishing project including recruitment of employees & procurement process.

Active team member.

# **PRESENT WORKING**

Sr. Service Engineer Since 2009

Viceroyengineering

**IGI Airport Delhi** 

Responsibilities: Installation and Maintaining of Linux Server and Windows Servers, Workstations & network (LAN)(WAN), Router configure, Load balancing, Group polices, Installation of security equipment.

#### SPECIFIC DUTIES, ACTIVITIES AND RESPONSIBILITIES

- Daily service repair needs and driving customer satisfaction.
- Installations, Repairs and Maintains equipment in the field; provides customer training as required.
- Documents all inspections, maintenance, repair work and submits paperwork in a timely basis.
- Order, install, and return parts and manages repair parts cycle time.
- Reviews all logs for open issues and prepares formal reports to customers as necessary.