**RESUME**

**SUNIL KUMAR**

Add- H.N: 683 Nangli Vihar Phase-3,

Najafgarh, New Delhi-110043

M. NO: 9990712915

Email: sunildelhi34@gmail.com

**Career Objective:-**

To build career in a growing organization, where I can get the opportunities to prove my abilities by accepting challenges.

**Academic Qualification:-**

* High School passed from B.S.E.B. Board Patna in 2008
* Intermediate passed from B.S.E.B Board Patna in 2010
* Bachelor Of Computer Application from Jai Prakash University Chapra Bihar in 2013

**Computer & Technical Skills:-**

Operating System : - DOS, WINDOWS (2000/2003/ 7 / XP)

Application Software : - MS.-Word, MS-Excel, MS-Power Point (MS Office 2003, 2007 & 2010).

Knowledge of : - Internet (Surfing, Mails, Searching, etc.)

**Work Experience:-**

* Fresher

**Strength:-**

* Positive attitude, Good Communication Skills

**Personal Details:-**

Father Name :- Sh. Kapildev Prasad

Nationality :- Indian

Date of Birth :- 30th April 1992

Permanent Add :- Nangli Vihar Phase-3, Najafgarh, New Delhi, 110043

Sex :- Male

Marital Status :- Married

Language Knowledge :- Hindi & English

I certify that the above information is correct and complete to the best of my knowledge and belief.

Place :- New Delhi

Date :-

(**SUNIL KUMAR**)