

Guru Gobind Singh Govt. Polytechnic, Cheeka (Kaithal)

O/o No. GGGGPES: 186

Dated: 31/05/21

All O/Is are requested to collect the PCA forms of students through online mode (Google form attached). The last date for submission of PCA form is 16-06-2021.

Guidelines for students:

1. Fees Rupees 350/- per student per semester (3rd, 4th, 5th, 6th Sem) & 700/- per student for 1st year Annual pattern.
 2. Student of 2015 batch and onwards will be allowed to submit PCA, Maximum no. of subjects 12.
 3. All the students having reappear in 1st/2nd/3rd/4th/5th/6th Semester should fill the PCA form as per new syllabus.
 4. Particulars furnished by students like Name, Roll No., Father's Name, Mother's Name, Branch, Semester, Paper Name, Paper Code, Email-ID and mobile no. must be duly checked by tutor & O/I.
 5. O/Is will collect the PCA fee from student through online or offline mode as per their convenience.
 6. Students should upload photograph with roll no. as its file name.
 7. PCA fees is to be deposited to Mr. Palvinder. (Clerk).
 8. No mercy chances are allowed.
- O/Is have to ensure that every eligible student should fill the PCA form.
 - All the department O/I's are required to ensure that the PCA forms of eligible and legitimate candidates are submitted only otherwise O/Is will be held responsible for the same.
 - All the faculty members are directed to verify the PCA forms uploaded by Exam Clerk in exam branch as per duties assigned.


Principal
Govt. Poly. Edu. Society,
Cheeka.

Endst. No. 21/906-12

Dated: 31/05/21

A copy is forwarded to following for information and n.a.

1. O/I Computer/Civil/Electrical/Mechanical/Electronics/Applied science
2. O/I Store


Principal
Govt. Poly. Edu. Society,
Cheeka.

