

# RESUME



## **Mayur Subhash Girase**

B.E (Mechanical.Engg.)

Contact No- +919730600619, +919175887658

Email ID- [mayurgirase9@gmail.com](mailto:mayurgirase9@gmail.com)

## **OBJECTIVE**

To associate with an organization which progress dynamically that gives me a chance to update my knowledge and enhance my skills.

## **EDUCATIONAL QUALITATIONS**

Course	Board/ University	Year	Percentage	Grade Obtained
B.E.(Mech. Engg.)	N.M.U., Jalgaon	2015-16	63%	First Class
H.S.C	MUMBAI	2009-10	62%	First Class
S.S.C	MUMBAI	2007-08	81.53%	Distinction

## **JOB EXPERIENCE:**

- **Working in GOVIK ELECTRICAL PVT. LTD. As a Junior Officer-Sales Since dated 06/06/2016 to 31/01/2019.**

- **Working in ROYAL TECHNOCRAFT as a "Sales Executive", HQ-Mumbai Since dated 07/02/2019 to 11/03/2020.**
- **To develop strategies & profitable targets.**
- **To close minimum 1 full consulting every month to claim above remuneration.**
- **Should be able to identify business in the target market.**
- **Enquiry generation & offer.**
- **Update Enquiry/ Order register/ customer complaint register.**
- **Prepare part list as per customer DRGS or specification.**
- **Help in making costing Sheet in ERP System.**
- **Amendment in inquiry & Order.**
- **Follow up/ co-ordination with other Departments.**
- **Follow up/ co-ordination with Customer.**
- **WORKING IN ERP SYSTEM.**

#### **JOB DESCRIPTION:**

- **As soon as the details of the items are received from customer the cost estimate is prepared as per the work instruction & after approval of DGM-SALES sent to the customer for incorporating the same in the PO**
- **In case there is clarifications needed from customer, it is sorted out by e-mail before approval of P O**
- **Details of order are entered in Purchase order record maintained customer wise.**
- **Co-ordinate with clients for execution of order & collection for payment as per T & C.**

- **The customer complaints when received the information is recorded in complaint record.**

## **ACADAMIC PROJECT**

**Project:** Pedal Operated Reverse Osmosis Water Purifier.

**Review:** The project was undertaken to develop a machine for the purification of water by the process of reverse osmosis in which the force required for the reverse osmosis was developed by the mechanism called PEDAL OPERATION.

## **EXTRA-CURRICULUM ACTIVITIES**

- Participated in personality and communication skill development program conducted by impressions consulting Mumbai between 07/10/2012 to 09/10/2012.
- 1<sup>ST</sup> prize in Line follower in National level robotics competition in SSBT'S COET Jalgaon.

## **IN PLANT TRAINING**

- MAHARASTRA STATE ROAD TRANSPORT CORPORATION (M. S. R. T. C.) (DhuleDivision) during 20 Dec 2013 to 2 Jan 2014.

## **Technical skill**

- AUTO CAD WITH A GRADE
- POST GRADUATE DIPLOMA IN PIPING ENGINEERING WITH (81%).  
PROCESS PLANT  
P&ID, PFD, ISOMETRIC, UFD.

## **STRENGTHS**

- 1) Excellent communication skills.
- 2) Confident and determined.
- 3) Ability to cope up with different situations.

## PERSONAL DETAILS:

**Father's Name** -GiraseSubhashRamSingh

**Permanent Address** -A-9, Durganagar,Lalchakki, Station Road,Ulhasnagar-421004.

**Date of Birth** -14 July, 1991

**Language Known** -English, Hindi, Marathi

**MarituaIStatus**-Married

**Interest&Hobbies**-Watching Movie, Reading Books, Playing Cricket.

## DECLARATION:

I do hereby declare that the above information is true to the best of my knowledge.

(GIRASE MAYUR SUBHASH)