# Curriculum vitae

# TARUN KUMAR SHARMA

B Block H.No. 156 , Vaishali Nagar Near National Handloom Jaipur, Rajasthan

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## PROFESSIONAL SUMMARY

A **desktop support engineer** helps keep an office running by providing help to **desktop** computer users. ... A wide range of **desktop** familiarity is necessary to be a **desktop support engineer** as they address issues with both hardware and software for word processing, email, operating systems, and printing functions.

## EMPLOYMENT HISTORY

**EMITRA SERVICES, RAJASTHAN GOVT EMITRA KYOSK. BEAWAR, RAJASTHAN**

Nov. 2016 – Jun. 2021

KNOWLEGE OF  ALL EMITRA SERVICES.

**DESKTOP SUPPORT LEVEL 2, Dev Information Technology Ltd. BEAWAR, RAJASTHAN**

Nov. 2014 – Sep. 2019

* Update knowledge and skills to keep up with rapid advancements in computer technology.
* Provide technical support to designers, marketing and sales departments, suppliers, engineers and other team members throughout the product development and implementation process.
* Test and verify hardware and support peripherals to ensure that they meet specifications and requirements, by recording and analyzing test data.
* Monitor functioning of equipment and make necessary modifications to ensure system operates in conformance with specifications.

## EDUCATION

**SANSKRITI COMPUTER EDUCATION COLLEGE BEAWAR, BEAWAR, RAJASTHAN**

MSC, COMPUTER SCIENCE, Oct. 2012

**SANSKRITI COMPUTER EDUCATION COLLEGE BEAWAR, BEAWAR, RAJASTHAN**

BCA, COMPUTER APPLICATION, Jun. 2010

**SKILLS**

**Knowledge of computer science. Knowledge of software engineering. Background in IT. Strong communication skills. Problem-solving skills. Ability to multitask. Keep calm under pressure**