MOHAMED FAROOK

3/525,KORKAI,THIPPIRAJAPURAM,

KUMBAKONAM,

+91 9655457581.

farookmba123@gmail.com

PROFILE SUMMARY

(Human resource management and banking)

Passionate in the belief that human resource development it essential to the growth and success of on organization that whishes to scale and achieve higher levels of profitability. Proven track record in successful HR management and implementation. Aggressive and determined to find the strengths and weakness of both employees and an organization culture so as to improve the productivity and profitability of a company.

OBJECTIVE

To be a part of an organization that provides a progressive and challenging work culture and to use the technical skills and social values that I have acquired over the years and to achieve over all development.

EDUCATION

* MASTER OF BUSINESS ADMINISTRATION (MBA) at Nalandaschool of business by the year 2017.
* BACHELER OF COMMERCE (B.COM) at Government Arts College by the year 2015.
* SECONDARY SCHOOL CERTIFICATE at Little Flower Higher Secondary School by the year 2012.

PROFESSIONAL EXPERIENCE

ANGEL BROKING PVT LTD (FRANCHISE) TAMILNADU, INDIA

DERIVATIVES DEALER

* Operating application odin, nest platform and amibroker.
* Execute buy and sell order for clients on NSE/BSE terminals.
* Back office operation fund transfer, cheque punching, kyc process.
* Maintain ledger report, levies report, brokerage report and stock holding report.
* Building relationship with client and educating them about market.
* Activate dormant account.
* Promoting research calls to increase volume.

EMIRATES GENERAL PETROLEUM CORPORATION (EMARAT,UAE.)

CUSTOMER SERVICES

* Appearance and Distracting the customer.
* Marketing and Sales Management.
* Promotional Signage.
* Maintaining the Proper Billing and Accounting Records.

TRAINING AND CERTIFICATION

* Training on your leadership community development
* Radical transformation in business
* Type Rating in English
* Post graduate diploma in computer application
* Diploma in spoken English

COMPUTER SKILLS

* MS OFFICE – Excel, word,Powerpoint, outlook.
* Operating system-Windows XP,2007,2010 etc,.
* Tally ERP 9.0.
* CRM,Odin,Trade Tiger meta trade and amibroker.

SKILLS & ABILITIES

* Focused
* Quick thinking
* Ability to communicate effectively and express complex ideas succinctly
* Ability to take initiative and meet deadlines under minimal supervision
* Ability to work under pressure
* Willing to learn
* Motivating the people.

PROJECT

Successfully completed the project on MUTUAL FUND at STATE BANK OF INDIA at Trichy at the period of (05.12.2017-08.07.2018).

PERSONAL DETAILES

Father’s Name : Prem Nazeer

Date of Birth : 29.11.1994

Languages : English and Tamil

Nationality : Indian

Passport Number : S1577872

REFERENCE

ANGEL BROKING PVT LTD(FRANCHIES)

Contact: 9443233143.

DECLARATION

I hereby declare that the statement made by me are correct to the best of my knowledge and belief.

**DATE :**  **Yours faithfully,**

**PLACE:**  (P. MOHAMED FAROOK).