

# **MUKUL KUMAR**

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## **CAREER OBJECTIVE**

To Work in a dynamic environment that provides me a wide spectrum of experience and exposure. To bring a dynamic and versatile portfolio of skills at work place and to serve the organization with positive attitude and efficiency.

## **WORK EXPERIENCE**

- 1.) **Anil Enterprises** (1 Years - Accountant)  
Assignments handled : Accounting, Book Keeping
- 2.) **Private Tuition** (2 Years)  
Assignments handled : Teaching Students of upto Class 10
- 3.) **MTP Legal Hub** (**Accounting Firm**) (2 Years - Accountant)  
Assignments handled : Accounting, GST, Income Tax, Tax Audit, etc.
- 4.) **Origin Infomedia Private Limited** (Working - Senior Accountant)  
Assignments handling : Accounting, GST, TDS, PF & ESIC, etc,

- Tax Audit of Various Corporate and Partnership Firms.
- Handling income tax matters of various assesses like demand, rectification etc including preparation of financial statements and computation of total income.
- Leading the team for E-filing of income tax returns for corporates and rectification of returns.
- Preparation of reply of Questionnaire of various scrutiny cases and other records as demanded by the officials.
- **Handling all the matters of goods and service tax , with thorough knowledge of the goods and service tax Act 2017.**

## **ACADEMIC QUALIFICATION**

EXAMINATION	YEAR	INSTITUTION	MARKS SECURED
B.COM	2018	VINAYAK MISSION SIKKIM UNIVERSITY	62.70%
H.S (CLASS XII)	2015	JHARKHAND ACADEMIC COUNCIL	63.80%
SECONDARY	2013	JHARKHAND ACADEMIC COUNCIL	65.40%

## COMPUTER PROFICIENCY

- Conversant with **MS Office tools** –Advanced **MS Excel, MS Word.**
- Working knowledge of **accounting packages** like **Tally, Busy, Marg, & Personal Customized Software's.**
- Proficient with working in **LAN** environment & using Internet based applications.

## PERSONAL DETAILS

Date of Birth	:	05 <sup>th</sup> May 1997
Mother's Name	:	Mrs. Soni Singh
Linguistic Proficiency	:	English, Hindi, Kannada, Rajasthani, Bengali & Bihari .
Other Interest	:	Cricket, Reading Books, Watching Movies.
Address	:	Matkomtola, Haludbani, Near Sidhu Kanu Chowk, Parsudih, Jamshedpur - 831002

DATE :

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