

# RESUME

Name: S. SUDHARSHAN

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## PROFILE SUMMARY:

Intend to build a career with leading corporate of hi –tech environment with committed & dedicated people, which will help me to explore myself fully and realize my potential. I am willing to work as a key player in challenging and creative environment.

## PROFESSIONAL EXPERIENCE:

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1. IDFC first bank as sales Officer in Two Wheeler Department from Jan-20-2020 to till date
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### Roles and Responsibilities:

1. File checking - starts from raising pendency's to till actual login.
2. Preparing the dispatch MIS and follow up the same with Operations

## EDUCATIONAL QUALIFICATION:

Course	School / Institution	Board/University	Year of passing	Percentage
B.com Computer's	Govt. Degree College, Karveti nagaram.	S.V University	2015	79.5%
INTER (C.E.C)	K.S.R Govt. Jr College, Karveti nagaram.	Board of Intermediate Education	2012	73%
SSC	R.K.S.R Govt. High School, Karveti nagaram.	Board of Secondary Education	2010	70.5%

## **NON-TECHNICAL SKILLS:**

- ❖ MS Office
- ❖ Tally ERP 9

## **STRENGTHS:**

- ✓ Easy to mingle with team
- ✓ Handle with difficult situations
- ✓ Self motivation
- ✓ Optimistic

## **PERSONAL PROFILE:**

Name	: S.SUDHARSHAN
Father's Name	: S.SREENIVASULU
Date of Birth	: 12-05-1995
Marital Status	: Unmarried
Mother Tongue	: Telugu
Languages Known	: English, Telugu, Basic Hindi.
Religion	: Hindu
Nationality	: Indian

## **DECLARATION:**

I here by declare that the information and facts shared here in above are true and correct to the best of my knowledge.

Place:

Date:

(S.SUDHARSHAN)