***RESUME OF SABARI PRASATH. M***

*Permanent Address*

*ADDRESS : No: 260, Phase 1,*

*Upkar Royal garden,*

*Zuzuwadi,*

*Hosur – 635126*

*Mobile : +91 8608173768*

*Email Id : sabariprasath09@gmail.com*

***OBJECTIVE:***

*To grow from my position of data entry operator to office administration and finance in IT with material benefits to the organization and me.*

***Strength Areas:***

* *Team Player.*
* *Hands on Experience in computers in companies.*
* *Quick in grasping.*
* *Total commitment in work.*
* *Eager and willing learner specific/apps.*

***Software Proficiency:***

* *Tally Version ERP 7.9,*
* *Ms-dos.*

***Other Utilities:***

* *MS Office,*
* *MS Word ,*
* *MS Excel.*

***Languages Known:***

* *ENGISH*
* *TAMIL*
* ***EDUCATIONAL QUALIFICATIONS:***

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| *Course studied/Name of the degree* | *Board* | *Month & year of passing* | *Name of the college/Institution/university* | *Percentage of marks* |
| *------*  *B.com*  *[Computer Application]* | *Appeared* | Appeared | *Annamalai University* | *Will be cleared by may2021* |
| *Higher secondary* | *State Board of school Examination [Hr.sec]*  *Tamilnadu* | *March*  *2009* | *Ponnaiah Ramajayam Public School*  *Thanjavur* | *50* |
| *S.S.L.C.* | *State Board of school Examination, Tamilnadu* | *March*  *2007* | *Gowthiya Higher Secondary School Nagapattinam* | *50* |

***Work Experience:***

* ***Eagle software solutions Pvt Ltd ( Feb 2009 – Apr 2012)***

***1. Worked as an Executive – Operations.***

* ***Chief Minister’s Insurance Scheme.***
* ***Aadhar card..***
* ***Star Health Insurance.***
* ***Sutherland Global Services Pvt Ltd (Jan 2013 – Mar 2015)***
* ***Worked as an Executive - Operations.***

***1. System on boarding of customer data of Axis Bank***

* ***Citi Union Bank (July 2015-Oct 2015)***

*Sub-Staff*

***Worked as a Store keeper in Avtech Ltd from 7th may to 31st December.***

***Dream Leather Worked at Mar 1st 2016 to Mar 31st 2017.***

***Till currently working at The Chennai Silks.***

***PERSONAL PROFILE:***

* ***Name******:*** *SABARI PRASATH.M*
* ***Father’s name***  *: MANGESH RAJAN. T.R*
* ***Date of Birth*** *: 18.11.1988*
* ***Gender***  *: MALE*
* ***Material Status*** *: SINGLE*
* ***Nationality*** *: INDIAN*
* ***Religion***  *: HINDU*

***DECLARATION:***

*I hereby declare that the details furnished above are true and correct to the best of my knowledge and belief.*

*Date:*

*Place:Hosur*

*Signature*

*(M.Sabari Prasath)*

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