

CURRICULUM VITAE

LEENA K DHAWAN

dhawan.leena94@gmail.com

+ 91-7208759863

➤ **CAREER OBJECTIVE**

To take up a challenging career and translate my Education, skills and knowledge for growth of the organization.

➤ **ACADEMICS**

SR. NO	DEGREE	YEAR OF PASSING	EDUCATIONAL INSTITUTE	PERCENTAGE
1	BE (Electronics& Telecommunications)	2017	Y.T.I.E.T	7.75 (CGPA)
2	HSC	2011	Ramanand Arya DAV College	66.7%
3	SSC	2009	St. Francis Xavier High School	81%

➤ **SKILL SET**

1. Technical Skills

Skilled in software's like ALTIUM-PCB Design Software
Possess a good working knowledge in MS-Office.

2. Non-Technical Skills

Quick learner
Self evaluator& Self learner
Good communication skills
Hardworking
Optimistic
Hyper-Active

➤ **WORK EXPERIENCE**

Internship in Central Railway-Lower Parel for a period of 15 days.
Working in Orbital Systems Pvt Ltd, as a **QC, R&D Engineer** from 1st August, 2017 till date.

➤ **JOB PROFILE**

QC ENGINEER

1. Inward material sampling & testing.
2. Calibration of all instruments like CRO, multimeter, SMPS, DSO.
3. Maintaining all QC related documents.
4. Logic feeding of IC Programming.
5. PCB testing & assembling.
6. Maintaining inward & outward stock along with documentation.
7. Preparation of SOP for QC department and ensuring implementation of the same.

R&D ENGINEER

1. PCB layout design, artwork on ALTIUM software.
2. Research related to range in elevators PCB.
3. Development of project related to NODE MCU device, ARDUINO UNO and Raspberry pi.
4. Controlling & recording of devices using MQTT.
5. Testing safety light curtains according to R&D procedures.

➤ **PERSONAL DETAILS**

Date of Birth:-17th February, 1994.

Address: 4/ 12, Swayambhu Society, ShivKrupanagar,Bhandup(E) , Mumbai- 400042

Linguistic Abilities:-English, Hindi, Marathi

Father's Name:- Mr. Krishna S Dhawan

Hobbies: - Surfing Web, listening music, playing badminton, cooking.

➤ **DECLARATION**

I, hereby declare that the above mentioned information is correct and true to the best of my knowledge.

PLACE: Mumbai

(LEENA K DHAWAN)