

Dear Sir/Madam,

I am applying for the position an advocate for Associate Lawyer job which I got to know from the Organization website. I have a Bachelor degree in Law and a working experience of 7 years. Currently, I am working as an Advocate in New Delhi.


My propensity and devotion towards Advocacy has made me apply for this job. Also, I am a hard core researcher and have done many research work during my practice.

I look forward to know more about the Organization through further communication between us. I am available for an interview scheduled at your convenience. I may be reached at the Mobile number above. Thank You for your consideration.

Deepika Kumari
Advocate
Enroll. No. D/2548-A/2013

ADVOCATE DEEPIKA KUMARI

Email id – deepikatiwary44@gmail.

 : **+7042840681**

CORRESPONDENCEADDRESS

**J&K Block,
H/No. 76
Near Govt. School,
Laxmi nagar,
DELHI-110092**

Date of Birth –25-04-1986

CAREER OBJECTIVE:

To undertake jobs and responsibilities which are relevant to my field of specialization, so that I can contribute to the growth of the organization and myself.

PROFESSIONAL QUALIFICATION:

- LLB., Vinoba Bhave University, Hazaribagh, Jharkhand(2009-2012)
PERCENTAGE OF MARKS OBTAINED – 64.40%
- B.Com.(A/C Hons) ,Vinoba Bhave University,Hazaribagh, Jharkhand (2004-2007)
PERCENTAGE OF MARKS OBTAINED – 68.14%
- INTERMEDIATE EXAMINATION (I.Com.) Vinoba Bhave University, Hazaribagh, Jharkhand(2002-2004)
PERCENTAGE OF MARKS OBTAINED – 69.44%
- JHARKHAND SECONDARY EDUCATION BOARD,RANCHI(2002)
PERCENTAGE OF MARKS OBTAINED – 67.66%

Registered under Bar Council Of New Delhi. **Enrollment No: D/2548-A/2013**

PROFESSIONALEXPERIENCE:

- Worked in Rohini Court from August 2014 to December 2015
- Worked as Junior Advocate with H.K.Chaturvedi and Associates from December 2015 till September 2016.
- Worked as law Associate in Kumar Law Firm from September 2016 to November 2017.

- Working as self employed practicing Advocate in Supreme Court, Delhi High Court, all District Courts, DRT, Consumer Forum.
- Main field of practicing in Civil Law, matrimonial cases, service matters.

LEGAL COMPETENCIES:

- Possessing the ability to convincingly present a case in court.
- Good knowledge of civil, criminal, public, bankruptcy and administrative law.
- Experience of supporting vulnerable clients.
- Knowledge of effective file management procedures.

PERSONAL SKILLS:

- Ability to balance priorities and co-ordinate work effectively.
- Leadership skills.
- Excellent analytical skills.
- Ability to stay calm under pressure.
- Can analyse large amounts of information.
- Good written and spoken communication skills.
- Client care skills.
- Sound judgment.
- Organized and efficient.
- Good project management and team building skills.
- Possessing sound commercial acumen.

COMPUTER PROFICIENCY:

- Basics (MS-Words, MS-Excel) Internet Concepts

INTEREST AND ACTIVITIES:

- Comfortable in almost all Areas of operations.
- Meeting People and Communicating
- Want to walk some extra miles to achieve excellence
- Listening to music.

PERSONAL OVERVIEW:

- Highly motivated & self Driven
- Effective Communication Skill
- Willingness to learn
- A good communication and strong team player
- Strong organizing capabilities & good at people skills
- Strong believer in work
- Initiative, Leadership, Creative, Discipline, Responsible and Honest.

DECLARATION:

I guarantee you that my Experience will be distinctive competency resources to your organization

Provide a chance would try my best and even beyond my limitations to prove myself and keep up to the expectations of my seniors and the company.

I am willing to meet you, if you need further clarification about my resume

Thanking you in anticipation

PLACE-DELHI

SIGNATURE