CURRICULUM VITAE

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| PERSONAL | **Name**  **Father’s Name**  **Address**  **Tel. No:**  7001643417,  9635845177 | | | | |  | | | | **FIRST** | | **MIDDLE SURNAME** | | | | |
| PROFILE | ZAFAR | | | |  | | IQUBAL KHAN | | | | |
|  | SAKIB | | | |  | | KHAN | | | | |
|  | PROPER KAJORA COLLIERY, BARDHAMAN,WEST BENGAL,713338 | | | | | | | | | | |
|  | **E-mail** [zafarkhanrockstar209@gmail.com](mailto:zafarkhanrockstar209@gmail.com) | | | | | | | | | | |
|  | **Date of Birth** | | | | | | | | | | **Sex** | | **Nationality** | | **Pass Port No.** | |
|  | D | D | M | M | Y Y Y | | | | | Y |
| 2 | 0 | 0 | 9 | 1 | | 9 | | 9 | 5 | MALE | | INDIAN | | **Valid** | |
|  | **upto** | |
| EDUCATIONAL DETAILS | **School / College /**  **Institutions attended & Place** | | | | | | | **Duration** | | | | | | **Board /**  **Council / University** | **Qualification attained** | % **age**  **/ GPA** |
| **From** | | | | **To** | |
| NSHM COLLEGE OF MANAGEMENT AND TECHNOLOGY | | | | | | | 2019 | | | | 2021 | | MAKAUT | PURSUING M.SC HOSPITALITY  MANAGEMEN T | 95 (LAST SEM) |
| TRIVENI DEVI BHALOTIA COLLEGE | | | | | | | 2015 | | | | 2018 | | KNU | B.COM ACCOUNTS HONS | 52.75 |
| SKS PUBLIC SCHOOL | | | | | | | 2013 | | | | 2015 | | CBSE | SR. SECONDARY | 81.8 |
| SKS PUBLIC SCHOOL | | | | | | | 2012 | | | | 2013 | | CBSE | SECONDARY | 60.0 |

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| OTHER QUALIFICATIONS/ SKILL SETS | DIPLOMA IN COMPUTER APPLICATION  LEADERSHIP AND EMOTIONAL INTELLIGENCE FROM INDIAN SCHOOL OF BUSINESS INTERNSHIP FROM VOICE OF INDIA TOURISM,LUCKNOW UNIVERSITY | | | | | | | | | |
| AREA OF SPECIALISATION | SALES  TEAM MANAGEMENT  BACK OFFICE  CUSTOMER MANAGEMENT  EMPLOYEE MANAGEMENT  SAP  MS EXCEL  MS POWERPOINT  MS WORD | | | | | | | | | |
| LANGUAGE PROFICIENCY |  | **ENGLISH** | | | **BENGALI** | | | **HINDI** | | |
|  | READ | WRITE | SPEAK | READ | WRITE | SPEAK | READ | WRITE | SPEAK |
| EXCELLENT |  |  |  |  |  |  |  |  |  |
| GOOD |  |  |  |  |  |  |  |  |  |
| AVERAGE |  |  |  |  |  |  |  |  |  |

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| EXPERIENCE INDUSTRIAL / VOCATIONAL | **Name of the Organisation** | **Duration** | **Depts.** | **Remarks** |
| DEPARTMENT MANAGER AT RELIANCE RETAIL | 8 MONTH | RETAIL | EXCELLENT |
| PROJECTS UNDERTAKEN | MINIMISING F&V LOSS TO GIVEN TARGET UNDER DEADLINE | | | |
| SEMINARS/ CONFERENCES ATTENDED  (IF ANY) | CONCIERGE  REVIVING HOSPITALITY POST COVID-19  HUMAN RESOURCE CHALLENGES POST COVID-19”RETAINING OF EMPLOYEES” | | | |
| PAPER PRESENTATION (IF ANY) | PREPARING ITINEARY FOR TOUR TRAVEL STRATEGIC HUMAN RESOURCE MANAGEMENT  SALES AND TEAM BUILDING  EMPLOYEE RETENTION | | | |
| AWARDS | COMPLETED COURSE ON “LEADERSHIP AND EMOTIONAL INTELLIGENCE” FROM INDIAN SCHOOL OF BUSINESS | | | |

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| & RECOGNITION | CERTIFICATE OF WEBINAR PARTICIPATION ON “IMPACT OF COVID-19 ON THE HOSPITALITY INDUSTRY” CERTIFI CATE OF APPRECITATION ON VIRTUAL QUIZ COMPETITION  CERTIFICATE OF WEBINAR PARTICIPATION ON “UNLOCKING SKILLS TO SERVE-WELCOME TO THE HOTEL AND TOURISM INDUSTRY”  CERTIFICATE OF WEBINAR PARTICIPATION ON “REVIVAL OF TOURISM AND HOSPITALITY INDUSTRY:POST COVID  CHALLENGES-GLOBAL PERSPECTIVE”. | | | | | |  |
| . |  |  |  |  |  |  |
|  | | | | | |  |
| FAMILY RECORDS | **Family Members** | **Name** | **Qualification** | **Organisation working for** | **Contact No.** | **Designation** | |
| **Father** | SAKIB KHAN | MATRICUL  ATION | E.C.L. EMPLOYEE | 629616322  6 | GUARD | |
| **Mother** | RUKHSANA  BEGAM | - | HOME MAKER | 97711444597 | - | |
|  |  |  |  |  |  | |
|  |  |  |  |  |  | |
| **Date:** |  |  |  |  | |  |
| **Place: KAJORA** |  |  |  |  |  |  |
|  |  |  |  | **Signature** | |  |
|  | **PROPER KAJORA COLLIERY**  **5NO COLONY,BURDWAN**  **WEST BENGAL,713338** | | | | | |  |