**Mobile: 9108793227**

**Email: ashokkaruturi19@gmail.com**

**ASHOK KARUTURI**

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| **Career objective:-** |

To work in a firm with a professional work driven environment, where I can utilize and apply my knowledge, skills which would enable me to grow while fulfilling organizational goals.

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| **Professional Summery:-** |

* 3+ years of experience in Procurement, Vendor Management.
* Having excellent knowledge on procurement process and purchasing, inventory management.
* Excellent Knowledge on P2P cycle & Sourcing.
* Have a good knowledge on Negotiation skills.
* Knowledge on sourcing and analytics tools such as SAP MM
* Good knowledge on SAP ERP transaction.
* Good in analytical skill and data analyzation.
* Ability to respond quickly and skilled in managing day to day supplier escalation and complex supply chain issues.
* Worked with cross functional teams, interacting with management, offshore teams and efficiently getting the work done in timely manner.
* Good Knowledge on Supplier Identification, Source to Pay and Production Process.
* Good understanding in Manufacturing Process, Purchase Planning & Control.

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| **Professional Experience:-** |

Currently working as a **“PROCUREMENT EXECUTIVE”** at **Emmvee solar system pvt. Ltd.** Bangalore.

* Position : JUNIOR ENGINEER IN SAP MM
* From : Oct 2016 To Till present

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| **Roles and Responsibilities:-** |

* Procurement of all types of raw materials and Bought outs.
* Working in complete computerized environment with ERP package.
* Purchasing materials and generating various types of reports like production, material in storage, finished goods etc.
* Creating purchase order, goods receipt and invoice verification.
* Handling Vendor’s queries related to payments and invoice exceptions.
* Sourcing, Vendor Evaluation, estimation, price finalization, negotiation with vendors/suppliers in terms of quality, delivery and price.
* Follow-up the pending purchase order.
* Maintain the outline agreement.
* Maintain the inventory management.
* Involved in purchasing process, quotation comparison, price comparison & creating purchase order.
* Creating special stocks and involve in special procurement process.
* Creating service purchase order.
* Adopt vendor development in procurement cycle.
* Integration with other modules.

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| **Functional / ERP skills** |

* Professional P2P cycle
* Master data creation – Material Master, Vendor Master and Purchasing Info. Records.
* Purchase Requisition and Purchase Order Creations.
* Generating Goods receipt and Invoice receipt
* Creating inventory reports.
* Inventory management and controlling
* Logistic Invoice Verification
* Release procedures
* Good knowledge about Ms Office

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| **Educational Qualifications:-** |

* BE (Mechanical) in the year 2016 East point group of enginerring and technology Bangalore..

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| **Personal Details:-** |

Date Of Birth : 11-oct-1994

Father’s name : Srinivas k

Sex : Male

Marital Status : single

Language known : English, Kannada, Hindi, Telugu,

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| **Declaration:-** |

I here by confirm that the information in this document is accurate and true to the best of my belief and knowledge.

**Date :**

**Place :** Bangalore **. ASHOK KARUTURI**