

Jay Vijay Kumar Patel

Mobile NO: (+91) 8180946221

E-mail id: pateljayvijaykumar@gmail.com

Career Objective:

My career objective is to have expertise in Information Technology where I am working and constantly gaining skills using the latest technology and resources. Business Analyst with over 1 years of experience supporting business solution software and analyzing business operations. Aiming to utilize my strong prioritization skills and analytical ability to achieve the goals of your company.

Professional experience:

BUSINESS ANALYSIST

in5nite solution / Melbourne, Australia / Mar 2018 – Feb 2020

- Develop business architecture using requirements such as scope, processes, alternatives, and risks.
- Analyze client's business requirements and processes through document analysis, interviews, workshops, and workflow analysis.
- Communicate client's business requirements by constructing easy- to-understand data and process models.
- Engage client to gather software requirements/business rules, and ensure alignment with development teams.
- Translate stakeholder requirements into over 10 different tangible deliverables such as functional specifications, user cases, user stories, workflow/process diagrams, data flow/data model diagrams.
- Identify and reconcile errors in client data to ensure accurate business requirements.
- Draft and maintain business requirements and align them with functional and technical requirements.

PROJECT DEVELOPER

Tanatan Restaurant/ Melbourne, Australia/ 2017-2018

- Define the project's scope and determine available resources.
 - Develop clear, straightforward plans that stimulate their teams to reach their full potential.
 - Set realistic deadlines, and how to communicate them consistently to their teams.
 - Review the budget and plan ahead to avoid massive budget overruns.
 - Maintain effective communication and keep the company's clients up-to-date
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Key Skills:

Decision-Making Skills Analytical Skills Communication Consistence
Installing Software Agile Quick Learner Tactical Punctual

Software/Tech Skills:

- Programming language ~ C~ C++ ~C# ~ SQL ~ core Java ~JavaScript
 - Tools ~ Microsoft office ~ Microsoft Visual Studio2008/2012
 - Troubleshooting hardware and network related problems and installation of operating system
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Education:**Master of [Information Technology]**

Charles Sturt University (Melbourne, Australia)

November 2016- July 2018

Bachelor of Engineering [Computer Science]

Pune University (Nashik, India)

June 2009- May 2014

Other Qualification/Certification:

Hardware and Networking Basic Certification- jet king

Dot net Framework Certification- SEED-InfoTech

Personal Attributes:

Teamwork: Collaborate confidently with team members and display a strong understanding of team dynamics through ensuring a mutual and respectful atmosphere.

Relationship management: Capable of constructing and prolonging cohesive working relationships with team members and outside to strengthen relation.

Flexible: Understanding of the need for flexibility in order to support last –minute demands and changes. Comfortable with changing environments and situations, ensuring ability to remain flexible and adaptable.

Technical Competency: Functional Competencies relate to functions, processes, and roles within the organization and include the knowledge of, and skill in the exercise of, practices required for successful accomplishment of a specific job

Initiative: Adapting to new situations, developing a strategic, creative, long-term vision.