**CURRICULUM VITAE**

**SATEESH. M**

1-2-176, Jawhar Jantha Housing Colony,

S.D. Road, 93 Compound,

Secunderabad, ![C:\Users\rekha\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.IE5\7T7WOHSX\whatsapp_PNG21[1].png]() +91 97911 66277

Hyderabad-500 003. ![C:\Users\rekha\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.IE5\TVLEIR6L\1200px-New_Logo_Gmail.svg[1].png]() sateesh.ntr3@gmail.com

**OBJECTIVE:**

A challenging career with a dynamic corporate that requires strong organizational skills, respects and recognizes efforts, rewards achievements and encourages mutual growth.

**TECHNICAL QUALIFICATIONS:**

Operating Systems Platform : Windows Family

Office Tools : Ms-Word, Excel, Power Point

**ACADEMIC DETAILS:**

B.Com --- 52% (2010-2013)at Madras University College, Chepauk, Chennai.

H.S.L.C --- 65% (2008-2010)at S.K.P.D Boys Higher Secondary School, Chennai-1

S.S.L.C --- 61% (2007-2008) at S.K.P.D Boys Higher Secondary School, Chennai-1

**WORKING EXPERIENCE:**

* Worked as office executive & Data Entry Operator at an Advocate Office from 2013 to 2017
* Worked as an sales & service executive at Bhalaji Mobiles, Uppal from Feb 2018 to March 2020
* Working as Data Entry Operator at CPWD, Koti, Hyderabad from October 2020 to till date.

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**STRENGTHS:**

* Self-Confidence and Positive Attitude
* Good Communication Skills
* Hard Working and Patience
* Appeared Typing Higher Level

**PERSONAL DETAILS:**

Name : SATEESH.M

Father’s Name : Narasimha. M

Date of Birth : 04/05/1993

Gender : Male

Marital Status : Married

Nationality : Indian

Religion : Hindu

Address For communication : #2-12-120/A, Beerappagadda,

Near Uppal Library, Uppal,

Hyderabad-500 039.

Languages Known

To Speak : English, Telugu, Tamil & Hindi.

To Write : English, Telugu.

**DECLARATION:**

I declare that all the above details furnished above true to the best of my knowledge and belief.

Place: yours faithfully,

Date:

 (SATEESH.M)