

RESUME

RATHOD ARUNA RAJUBHAI

Mobile: 9664870248

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CAREER OBJECTIVE:

Looking for a challenging career to show the best of my professional ability, skills & Techniques to enhance my knowledge and growth.

ACADEMIC QUALIFICATION:

Master of Commerce: M.Com 65% In 2019 First Class Gujarat University

Bachelor of Commerce: B.Com 61% In 2017 First Class Gujarat University

STRENGTH:

Ability to Work with very methodical and ethical manner.

Positive attitude with self-confidence.

Habit and experience of working independently.

Self Motivate.

Willing to accept change.

SPECIAL ROLE:

JP Group of Company –Nov -2019 to March 2020

Designation: Finance Person

Open new Demate Accounts, Receptionis

VIBRANT EXIM TRADE – Sep-2020 to Dec-2020

Designation : Computer Operator

I have Handled Finance division / **I have lost my job due to COVID**, now I am willing to join new company

TECHNICAL SKILL:

CCC, Tally from ICTC Computer Center.

PERSONAL DETAILS:

Name : Rathod Aruna Rajubhai

DOB: 29-6-1997

Nationality: Indian

Languages: English, Hindi &Gujarati

Marital Status: Unmarried

Hobbies: long Drive, Listening Music

Address: 13 Navo Rohit Vas, Nr, Gayatrinagar, Sarkhej Gam, Ahmedabad-382210

Your Faithfully,

Rathod Aruna.