**V. SIVA DURGA PRASAD**

**E- mail: sdpkprasad@gmail.com**

**Mobile: +91 9618357739**

**Career Objective:**

Seeking a position of Financial Analyst to work in a fast-paced and challenging environment, where 5 years of experience, solid analytical and quantitative skills, accompanied with a strong passion for the finance industry can be put to use to enable accurate financial decision-making.

**Educational Qualification:**

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| --- | --- | --- | --- |
| **S.no** | **Qualification** | **Name of the Institute** | **Year of passing** |
| 1 | MBA | Acharya Nagarjuna University | 2008 |
| 2 | B.com | Acharya Nagarjuna University | 2006 |
| 3 | Intermediate (C.E.C) | Board of intermediate | 2003 |
| 4 | S.S.C | Municipal High School | 2000 |

**Professional Qualification:**

* **At Present Pursuing Certified Cost Accountant** in the **Institute of cost Accountant of India**
* **At Present Pursuing Certified Company Secretaries** in the **Institute of Company Secretaries of India**
* **Certified GST Practitioner** in the **Institute of Cost Accountant of India** 2018.

**Internship:**

Title: A Comparative Study On Sales and Distribution of Pepsi and Coke Cola.

Company: Pearl Bottling Private Limited., (PEPSI) Visakhapatnam.

Duration Time: 15-05-2007 to 15-07-2007

Practical survey: Eluru City.

**Key Skills:**

* Knowledge of Tally 6.5& 9.0.
* Knowledge of MS office, MS Excel, Internet
* Knowledge of GST tax filing etc.

**Work experience**: I have worked in N Koteswarao & co from April 1st 2015 to Mar 31st 2018.

**Audit Firm Name**: N Koteswarao & Co

**Designation**: Accountant under Audit firm

Under internship of Local Auditor works and doing Local Audits works

**Roles And Responsibilities:**

* Maintain day to day books of Accounts in Tally.
* Maintain bank reconciliation statement and reconciliation of Debtors& Creditors,
* Maintain Internal Audit: Store and Accounts Books,
* Maintain Journal Entry Sales, Purchase invoice
* GST Return filing.

At present pursuing **Company Secretary Course ICSI, Cost Management Accounting Course CMA** simultaneous running Course**.**

**Personal Details:**

Name : Viswanadhuni Siva Durga Prasad

Father Name : Viswanadhuni Venkatappaya

Mother Name : Kameswari

Date of Birth : 18/08/1986

Nationality : Indian

Permanent Address : 0/3 Cross road, Indira Gandhi Nagar,

Nallacheruvu, Dr. No. 24/12/79,

Guntur – 522003.

Declaration statement: -

Date:

Place: Signature