





VIPINCHANDRAN R NAIR

Billing Manager & MRD Co-ordinator.

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 9763990985/8830713717

 P3B 21,
SECTOR 27, Opposite
Sector-27 Garden,
New Raipur, Raipur,
Chhattisgarh, 492015.

TECHNICAL SKILLS

Cleared Voice & language training done by Firstsource Bangalore.



CAREER OBJECTIVE

To obtain a position that will enable me to use my strong organizational skills, award-winning educational background, and ability to work well with people.



EXPERIENCE

Raipur Institute of Medical Sciences.

Billing Manager & MRD Co-ordinator.

15/04/2017 - 28/12/2018

Handling all the major and cooperate billing discounts, checking of files of patient with duely medical bills, roster preparation of billing department and MRD department. Resolving all the billing issues.

Vyankatesh Assets Maximizer Pvt. Ltd., Wardha.

G.R. Manager.

23/04/2013 - 22/11/2015.

Handling all the major, cooperate, franchise clients. Arrangement according to clients requirements. Handling and all GR executive's.

Firstsource Solutions Ltd. Bangalore

Senior CSA.

28/02/2011 - 01/02/2012

Handling all the 2nd level escalation call of Australian customers from OJT's and CSA.

Talwalkar's Fitness Pvt. Ltd. Bangalore.

Member coordinator

08/01/2009 - 04/04/2010

Handling all the telephonic and the walking customers. Guiding all the facilities and charges. Converting the walkins into memberships.



EDUCATION

Dr. B. R. Ambedkar University, Agra.

B.H.M.C.T.

64%

2008

S.H. Science Cillage, Wardha.

HSSC.

48%

2002.

K.V.M., Sevagram

SSC

58%

2001



ACHIEVEMENTS & AWARDS

Cleared IELTS(British council) in first attempt with a score of 6.5



PERSONAL STRENGTHS

Fluent in English, team motivator, problem handling.



PERSONAL PROFILE

Date of Birth : 23/06/1985

Marital Status : Married

Nationality : Indian

Known Languages : English, Hindi, Tamil, Malayalam, Kannada

Hobby : Playing cricket and listening music, travelling and wild and nature photography.



DECLARATION

I do here by declare that the information mentioned above is true to the best of my knowledge and belife.

Date : 23/01/2019

Place : Raipur

VIPINCHANDRAN R NAIR