**Harshitha Bhandaram**

**harshitha.bhandaram@gmail.com**

**+919985777094**

**OBJECTIVE**

To work in challenging environment where my knowledge and skills can be applied for overall development of organization.

**EXPERIENCE SUMMARY**

* Currently working as **Retention Coordinator** in **Atria Convergence Technologies (ACT Fibernet)** since **JUL 2014**
* Worked as **Team Coordinator** for **Vodafone Collections (Agile Business Solutions - TPA)** from **MAY 2013** – **JUN 2014**

**RESPONSIBILITIES**

* Identify the issues faced by the customers
* Ensure that the issue is resolved and enable the customer to retain the subscription
* Escalate the customer issues to the concerned department to ensure that the issue is resolved at the earliest

**STRENGTHS**

* Quick Learner and self-motivated
* Hardworking
* Ability to work individually and a good team player

**ACADEMIC QUALIFICATIONS**

* **Bachelor of Commerce (Distance Education - Discontinued)** from **Dr. B.R. Ambedkar Open University (2014)**, Hyderabad
* **Intermediate** from B.H. College, Guntur (2005 - 2007)
* **SSC** from **PMC High School** (2005), Guntur with 51.80%

**PERSONAL DETAILS:**

**Father Name :** B Sai Kumar

**Date of Birth :** 05/11/1989

**Nationality :** Indian

**Hobbies :** Playing with Pets, Watching movies, Cooking, and Gardening

**Languages Known :** Telugu, Hindi, And English

**Marital Status :** Married

**Address for Communication :** H.No.17-1-391/ID/66, Near Meter Office, Singareni

Colony, Saraswathi Nagar, Saidabad, Hyderabad –

500059.

**DECLARATION:**

I am confident of my ability to work in a team. I hereby declare that the information furnished above is true to the best of my knowledge.

**Bhandaram Harshitha**