

HITEN MANOJ KOLI

B/206, Shiv Shanta Sadan, Anand Nagar,
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CAREER OBJECTIVE

To be a part of an organization, working in a team to enhance my skills and knowledge and to make myself competent enough to learn and work with the best.

EDUCATION

- **Maharashtra English High School**
SSC
63%
2012
- **BKS junior college**
HSC (Science)
50%
2014
- **Mumbai University**
Diploma
B Grade
2015

EXPERIENCE

- **Real Estate**
Telecallers
15/02/2016 - 20/11/2018
Calling, Follow up with customer etc.
- **HDFC Life**
Financial Consultant
31/12/2018 - 25/02/2019
Advising regarding insurance policy etc.
- **Tanishq**
Retail Sales Officer
28/02/2019 - Ongoing
Sales

TECHNICAL SKILLS

- Basic course which includes Word, Excel, PowerPoint and options related to the same
- Communication skills, flexible working in any situation, working with team

ACHIEVEMENTS & AWARDS

- 1st in Quiz competition
- 1st in Carrom & Cricket
- 1st in Dance competition
- 2nd in Shot put

PERSONAL STRENGTHS

Sincere, Hardworking, Team work, and has got initiatives for more learning.

PERSONAL PROFILE

- Date of Birth : 18/07/1996
- Marital Status : Unmarried
- Nationality : Indian
- Known Languages : English, Hindi, Gujrati, Marathi
- Hobby : Reading, socialising, travelling, computing, puzzle, sports, music etc.

DECLARATION

I hereby declare that the above-mentioned information is correct up to my knowledge and I bear the responsibility for the correctness of the above-mentioned particulars.