

Nitesh Kumar

Logistics

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Hardworking Logistics Supervisor with advanced expertise in quality assurance, inventory control processes and procedures compliance. Experienced in managing and coordinating stock in Cement industry. Skilled at executing inventory control measures for count accuracy.



Skills

- Vendor relationship management
- Training employees
- Distribution management
- Warehouse organization
- Delivery scheduling
- Invoicing and shipping documentation
- Resource management
- Dispatching



Work History

Apr 2018 - **Logistics Executive**

Current ACC Limited, Lucknow, UP

- Oversaw supply chain operations, including vendor pricing, inventory management and stock distribution.
- Documented physical supply chain processes such as workflows, cycle times, position responsibilities and system flows.
- Developed and managed daily operating procedures for drivers and warehouse employees.
- Provided supply chain guidance to team of 10 employees.
- Used SAP and Excel to keep track of stock levels, transport costs and efficiency.
- Monitored and reported on functional operating costs, notifying management of cost and labor overruns and providing recommendations for resolution.

- Directed logistics operations, including shipping and receiving of wide range of products daily.

Feb 2015 - **Front Line Supervisor**

Mar 2018 *Hero Motocorp, Lucknow, UP*

- Educated customers on promotions to enhance sales.
- Maintained safe and clean work environment by educating and directing personnel on use of all control points, equipment and resources.
- Managed and prioritized production processes and implemented all production plans.
- Managed resource allocation, including work station assignments, employee breaks and shift rotations to achieve assigned objectives.
- Identified issues in efficiency and suggested Value of Goods and Product improvements, boosting efficiency 100%.
- Accomplished staff results by communicating job expectations and planning, monitoring and appraising job results.
- Boosted sales rates 75% by checking for and locating requested items in inventory system.



Education

Jun 2011 - **Bachelor of Commerce: Commerce**

Jul 2014 *Jai Naryan PG College - Lucknow*

Apr 2009 - **Intermediate: Commerce**

May 2011 *Kendriya Vidyalaya - Pune*



Additional Information

Worked Under Automobile company As ADVISER or Front line Supervisor for three Years.

•Two and half year experience with ACC Limited Company As doing monitoring stock levels and overseeing the movement of incoming and outgoing goods also Manage warehouse inventory, data analysis, data managing also doing MIS works.

Soft Skills:

Diploma In Computer Application (ADCA).

Tally.

Internet Savvy.

- Honest ,the best one.
- Effective communication skill.
- Decision making capability.
- Believe in team work.
- Self motivated and motivating other.
- Leadership capability and believe in innovative ideas.