

# RESUME

## Mipinkumar Premgiri Goswami

Mahakali Temple, Sapavada, Idar, TA-Idar, DIST-Sabarkantha, Gujarat, India -383430

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**Mob. No. :** 8347211299, 9104159195

### **Career Objective:**

To work in a company with a professional work is driven environment where I can utilize and apply my knowledge, skills which would enable me to grow while fulfilling organizational goals.

### **Skills Set:**

- ❖ Strong math ,communication , and computerskills
- ❖ Strong problem solvingability
- ❖ Ability to deal with peoplediplomatically
- ❖ Quicklearner

### **Education Qualification:**

No.	Qualification	Year of passing	University / Board	Percentage (%)	Class
1	HSC.sci -.A	MARCH-2012	G.H.S.E.B	50%	SECOND
2	SSC	MARCH-2010	G.S.E.B	80%	FIRST

### **ITProficiency:**

- ❖ Tally ERP.9
- ❖ MS Office,C++
- ❖ Data analysis with MS access andexcel
- ❖ Familiar O.S : Windows XP , vista , Windows - 7 Windows – 8 , Windows –10

### **Working Experience:**

1. Working in a “ **Vodafone call center** “ ,at- Ahmedabad , S.G.Highway , from JUN-2012 to JUN-2014
  - ❖ Inbound Employee in Prepaid , Postpaid
2. Working in a “ **Labdhi corporation** “ , Part time at- idar , from JUL-2016 to NOV-2018
  - ❖ Data entry and Account voucher entry
3. Working in a “ **VaibhavInvestment, Idar (Share Broker Firm)**” from APR-2016 to NOV-2018.

Myjob responsibilities are usunder

- ❖ Maintained and updated records for every transaction made ,such as acquisitions , sales ,and inflow ofcash
- ❖ Responsible for getting ready all necessary papers andforms
- ❖ Buying and Selling stocks for clients as per theirneeds
- ❖ Purchased and sold share , securites,bonds,and funds ,and otherfunds

4. Working in a “ **Shankus Water world&Resort, Mehsana**” from NOV-2018 to till date. My job responsibilities are us under

- ❖ Admin all work
  - Generate Auditor Report , Audit

### • **Personal Details:**

- **Dateof Birth** : 24<sup>th</sup>October1993
- **LanguagesKnown** : Gujarati , Hindi andEnglish
- **Interest &Hobbies** : Listening music, Playing Cricket ,SocialWork
- **Permanent Address** : Mahakali Temple, Sapavada, Idar,TA-Idar ,DIST-Sabarkantha ,Gujarat ,India 383010

### **Declaration:**

I do hereby declare that the above information is true to the best of my knowledge

**Date:**

**Place:**

You'refaithfully  
**Mipinkumar P. Goswami**