Pratik Govind Padave

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Career Objective

Looking forward for a career in a highly professional and dynamic organisation where responsibilities and opportunities are provided to make best use of my knowledge and experience.

Experience:

Organisation	:	Mobileware Technologies
Work Location	:	India – Mumbai(Kurla)
Client	:	Kotak Mahindra Bank, Yes Bank
Designation	:	Project Manager
Tenure	:	16th December 2019 – 18th September 2020

Responsibilities

- ❖ Interact and involve in meetings clients to understand the requirements.
- ❖ Worked on estimation of the project for fixed price and T&M projects.
- ❖ Planning, Scheduling activities for project completion within required timelines.
- ❖ Providing efforts quotation to the client by analysing requirement.
- ❖ Creating project plan with the help of agile and scrum techniques using Project libre.
- ❖ Providing continuous support to developers and testers.
- ❖ Tracking and tracing of the project status using Zoho dashboard.
- ❖ Following up with client to provide UAT sign off of project.
- ❖ Active participation in live production deployment.
- ❖ Participation in management and infrastructure development with authorities

Experience:

Organisation	:	SOFTWARE WORKSHOP TECHNOLOGIES
Work Location	:	India – Mumbai(Andheri)
Client	:	Kotak Mahindra Bank
Designation	:	Business Analyst
Tenure	:	03rd September 2018 – 14th December 2019

Responsibilities

- ❖ Interact and involve in meetings with Kotak digital and IT team to gather requirement.
- ❖ Working on Retail liabilities Process like Credit cards, Loan products(Home loan, Car loan,Two wheeler loan, Gold loan), Insurance(Secure One, Smart cash, Accident protect), Saving accounts (Kotak 811, Kotak salary edge) and Current accounts.
- ❖ Allocation of work to the team members.
- ❖ Planning, Scheduling activities for project completion within required timelines.
- ❖ Providing efforts quotation to the client by analysing requirement.
- ❖ Creating and Analysing BRD for the requirement.
- ❖ Providing continuous support to developers.
- ❖ Tracking and tracing of the project status.
- ❖ Following up with client to provide UAT sign off of project.
- ❖ Active participation in live production deployment.
- ❖ Maintenance of the project schedule and assurance of all tasks being updated at the agreed time.
- ❖ Participation in UAT testing the product before delivery

Experience:

Organisation	:	HERE TECHNOLOGIES (Formerly Nokia: Location & Commerce)
Work Location	:	India – Mumbai(Andheri SEEPZ)
Role	:	Project Responsible, Subject Matter Expert
Designation	:	Spatial Data Specialist II
Tenure	:	13thJuly 2015 – 30th August 2018

Description

- ❖ A multinational map & navigation data provider company whose data is used in the GPS devices all over the world in different modes of transport majorly in USA and European countries

Project & Work Details

3D Landmarks (Western Europe, Eastern Europe, India)

Project: 3D Landmarks (WE,EU,Ind)
Type: Regional Map Content (RMC)
Role: Quality Analyst, Project Responsible, SME (Subject Matter Expert)
Responsibilities: Maintaining Master Tracking, Work Allocation, Weekly Scorecard

Apart from it co-ordinating with the RMC team to get the work done as per the specified timeline and to verify whether the work received is a quality product.

Working on the prototype to check if the desired metric can be achieved & project can be completed within the deadline or not. Escalating issues to the RMC & getting the resolution within the deadline.

2D City Models (All Regions)

Project: 2DCity models
Type: In House
Role: Project Responsible, SME (Subject Matter Expert)
Responsibilities: Maintaining Master Tracking, Work Allocation, weekly Scorecard

Apart from it co-ordinating with the RMC team. Sending Weekly Status to management. Providing process training within team and also providing cross-functional training to work across any locations in WEU. Working on the prototype to check if the desired metric can be achieved & project can be completed within the deadline or not. Escalating issues to the RMC & getting the resolution within the deadline

Lane attribution (North America)

Project: Map Reporter (MR), Map Feedbacks (MF), Map Jobs (MJ)
Type: In House
Role: Geocoder, SME, PR (Project Responsible)
Responsibilities: Maintaining Master Tracking, Work Allocation, Quality in Work.

❖ Specialized Project for resolving the customer suggestions or feedbacks accordingly in the database.
❖ Working on JIRA's internally to reduce the JIRA counts within team and also creating various JIRA Dashboards and making team aware about it for avoiding SLA's.
❖ Creating Various projects using JIRA tool and assigning those to other Core Teams working across different attributes.

Notable Accomplishments

❖ Mastered the process and became Subject Matter Expert (SME).
❖ Participated in Management Presentation for topics like "Know Your Project", "Know your Product", "Innovations Day".
❖ Created a dashboard for Project management wherein the managers could see the overall project status in terms of Planned Hours, Actual Hours, MPI & operator efficiency.
❖ Coordination of the Project with senior members and with the team.
❖ Quality Assurance and Consistency along with Performance Reviews.

Responsibilities

- ❖ Production Manager Representative for the Community-WEU region.
- ❖ Allocation of work to the team members.
- ❖ Planning, Scheduling activities for each quarter.
- ❖ Shuffling members between various processes as per the priorities.
- ❖ Problem solving and strategizing on parameters like Cost & Speed.
- ❖ Analyzing quality trend of the project.
- ❖ Preparation of daily Dashboard, Error Trend Analysis, Quality control Plan, Project Management Plan and other Management activities.
- ❖ Leading quality Authority Issues like Root Cause Analysis.
- ❖ Coordination with different production center's present globally.
- ❖ Communicating with different stake holders of the project.
- ❖ Maintenance of the project schedule and assurance of all tasks being updated at the agreed time.

Strengths & Skills

- ❖ Versatile Learner
- ❖ Management Skills
- ❖ Result Oriented person
- ❖ Eagerness to explore and learn
- ❖ Creative and Confident

Technical Working Knowledge

- ❖ MS Office(Power Point, Excel, Word)
- ❖ Basic SQL
- ❖ JIRA Tracking
- ❖ JIRA Dashboards
- ❖ Creating Projects in JIRA
- ❖ Resolving P2 and P3 JIRA's from cross functional Core Teams and other workstreams on floor
- ❖ Tableau Dashboards
- ❖ Proprietary Tool (Atlas)
- ❖ Documentation
- ❖ Scorecards
- ❖ Zoho Analytics, Zoho dashboard
- ❖ Project Libre

Hobbies & Other Interests

- ❖ Listening rap music and Learning new technologies.

Academic Credentials

2009: Completed SSC from Maharashtra State Board with 63.69% aggregate from SVM High School (Sakinaka, Mumbai)

2011: Completed HSC from Maharashtra Board with 57% aggregate from D.G Ruparel college of Commerce & Science (Tardeo, Mumbai).

2014: Graduated with a Bachelors Of Computer Applications with 73.29% aggregate from LF Polytechnic (Yashwantrao Chavan University) (Andheri, Mumbai).

2017: Completed Master Of Computer Applications with 77.18% aggregate from LF Polytechnic (Tilak Maharashtra University) (Andheri, Mumbai).

Other Academic Credentials

- ❖ Passed MS-CIT Course with 89%
- ❖ Typing speed 30-40 w.p.m
- ❖ Diploma in Digital Marketing (DMTI Institute, Andheri)

Personal Dossier

Date of Birth	:	22-10-1993
Languages known	:	English, Hindi, Marathi
Address	:	2/10 Gomai Sawant Niwas, Bhd SVM high school, parerawadi,sakinaka Mumbai- 400072

Place: MUMBAI   **Pratik Govind Padave**

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