



PROFILE

Seeing a position that will benefit for Hardworking business graduate, for the leadership, organizational and project-development skills in the best possible way for achieving the company's goals.

SUMMARY

A customer focused and articulate individual who possesses a friendly and personable approach along with strong time management skills and the ability to listen carefully to client requirements. Have a real thirst to succeed and boasts a demonstrate track record of initiative, creativity and motivation. Have the entrepreneurial spirit required to working high flexible, rapidly changing, ambiguous work environments. Having insatiable energy to produce results and being able to quick built outstanding customer relationship, would be valuable addition to any ambitious company.

ABDUL HANEEF

EDUCATION

[GRADUATION] 2011 - 2014

Completed B.com (Osmania University) From Shadan Degree College, Khairtabad, Hyderabad.

[INTERMEDIATE] 2009 - 2011

[Board Of Intermediate]
From Anwar Ul Uloom Jr College, Nampally, Hyderabad.

[S.S.C] 2009

Holy Mother High School, Aghapura, Nampally, Hyderabad.

WORK POSITIONS

[Vivo Exclusive Showroom] [Manager]

01-November-2019–till date

[Team management, Targets Achievement, Managing Store Responsibilities, Customers Handling, Stocks Maintenance, cash Handling, etc.]

[Vivo Exclusive Showroom] [Sales Executive]

25th November 2014 -31st Oct 2019

[Team work to Achieve Given Targets to grow the present position and got promoted every year my current position to next.]

SKILLS

- ◆ The ability and desire to work
- ◆ Excellent Communication skills
- ◆ Skills to work Both independent and as part of Team
- ◆ Ability to achieve goals by project management skills
- ◆ A high degree of self-Motivation and Ambition

PERSONAL INFORMATION

Name: Abdul Haneef

Fathers Name: Abdul Rasheed

Date of birth: 08-06-1992

Gender: Male

Nationality: Indian

Marital Status: Single

Language known: English, Urdu, Hindi, Telugu.

CONTACT

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7989569971

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haneefabdul1992@gmail.com

PERSONAL SKILLS

- ◆ Punctual & Regular
- ◆ Good in MS word & Excel
- ◆ Confidence
- ◆ Patient
- ◆ Adaptability
- ◆ Self- Motivation
- ◆ Time Management
- ◆ Grooming and Hygiene
- ◆ Enthusiasm to learn New Technologies

WORK EXPERIENCE AND REWARDS ACHIEVEMENTS

[Vivo Exclusive Showroom] [Executive]

25th November 2014 – 31st October 2019

- ◆ When I started my career in vivo I have plan to achieved my goals and I have fixed a goal to achieve.
- ◆ My duty is to achieved target and maintaining good relation with Customer.
- ◆ Attending meetings and providing training to new joiners
- ◆ When I completed one year vivo has provided one year **honor Certificate.**
- ◆ In the year 2017 vivo launched a new product V7+ and **Diwali Champ Competition** on that I successfully achieved and **vivo reward me a silver coin and a certificate of achievement.**

◆ And with the same passion and hard work I got promoted as a [**Manager**] in exclusive showroom.

[Vivo Exclusive Showroom] [Manager]

01-November-2019 to Till Date

- ◆ Daily meetings and **Target V/S Achievement** discussion on daily basis.
- ◆ Good relationship with team and other executives of Showroom.
- ◆ As Manager I achieved my targets successfully in the **IPL Season In Telangana Exclusives Showroom** I got rewarded a **Premium IPL Match ticket.**
- ◆ Continuing with the hard work and the same Passion and focusing on my goals vivo select me for [**V-DREAM CHASER**] Championship night in 2019.
- ◆ And Rewarded with the **Champions Trophy** and the **Exemplary Performance Certificate** and a **Silver Coin.**