 RESUME

**APPLY FOR THE POST OF**

**BIJOY KRISHNA ROY**

E-Mail ID: papluroy300@gmail.com

Mobile No – **7629095285**

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| OBJECTIVE : I am a person who always hopes high and also believes that, nothing is  Impossible for me if I work hard and give hard labour to my job. To be good in any field the first thing that is required is dedication. I want to see myself in a profession of any challenging sector as it attracts me the most due to its non- Ending challenge and creativity.PERSONALPROFILE : Father’s Name- Mr.Bikash Ranjan Roy Date of Birth- 9th February 1986 Permanent Address- Durjoynagar, Agartala Airport Road, Near Holy cross School, PO- Durjoynagar. Agartala, Tripura (West) Pin- 799009 Gender- Male Marital Status- Married Languages Known- English, Hindi and BengaliQUALIFIATION:

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| DISCIPLINE  | SCHOOL/ UNIVERSITY | BOARD | YEAR |
| Matriculation | East Durjoynagar High School | T.B.S.E | 2001 |
| HS(+2 Stage) | SukhmoyHigher Secondary School | T.B.S.E | 2003 |
| B.A | BirBikramMemorial College | Tripura University | 2007 |

ACADEMIC EXPERIENCE:-* Soft Skills- A details study about the population, facilities-govt.and non govt. Organizations in Agartala.

EXTRA QUALIFICATION: - Microsoft Office., Tally ERP 9.WORK EXPERIENCE:* Worked at Joyram Agency (**A Distributor Of Nestle India Limited**.) As an Accountant in Agartala from June 2017 to Dec-2019.

**WORK NATURE**: 1. Billing Of All Order. 2. Maintaining All Cash Book. 3. Dealing With Retailer & Customer. 4. Preparing Daily Cash Sheet.  5. Co-ordinate with office staff & Other Official Work As Well.  WORK EXPERIENCE:* Worked at United Drug Centre (**A Distributor Of Nestle India Ltd**.) As an Accountant in Agartala from April 2017 to May 2017.

**WORK NATURE**: 1. Maintaining All Cash Book. 2. Dealing With Retailer & Customer. 3. Preparing Daily Cash Sheet.  4. Co-ordinate with office staff & Other Official Work As Well.WORK EXPERIENCE: Worked As a Data Entry Operator At RKD IT  Services from 9.12.2013 to 08.12.2014.WORK EXPERIENCE:* Worked at Sun-Plant Business Ltd As a Computer Operator cum Clerk From 2009 to 2013.

**WORK NATURE**: 1. Maintaining All Cash Book. 2. Preparing Daily Cash Sheet.  3. Other Official Work As Well.EXTRA CURRICULAR ACTIVITIES:* Worked with an NGO as a volunteer.
* Worked for old and homeless people.

 Date:- 13/11/2019 ( Bijoy Krishna Roy) |