

## ACADEMICS QUALIFICATIONS

Degree	Stream	University / Board	Institute	Year	(% / GPA)
B.Com(Hons)	Commerce	University of Delhi	Shri Ram College of Commerce	2018	6.87/10
12 <sup>th</sup>	Commerce	CBSE	New Green Field School	2015	94
10 <sup>th</sup>		CBSE	New Green Field School	2013	8.8

## WORK EXPERIENCE

## OPERATIONS ANALYST

(Jan 2019 – May 2020)

Better Mortgage

Gurgaon, Haryana

- Analyst under Collateral- Valuation Team
- Reviewing and Analyzing the Appraisal report of the Collateral
- Using various tools and platforms to verify the appraised value.
- Worked under Ally Bank and Amex Bank POD
- “Employee of the month” for the month of September
- Runner Up for the VT Contest (highest productivity for the month of Oct-Nov)

## POSTION OF RESPONSIBILITY

- DIGITAL MARKETING INTERN**, Snippt Media pvt. Ltd. (2017)  
Completing target of 300 audience completed in month through digital marketing
- Creative and Organizing Member**, Pahal-Nayi Soch ki Nayi Shuruwat (2015-16)  
Creating illustrations for articles and events
- Member, Hindi Sahitya Sabha**, Shri Ram College of Commerce, University of Delhi (2015-16)  
Organizing various events throughout year
- Volunteered in National Service Scheme**, Shri Ram College of Commerce, University of Delhi (2015-16)  
Participated in various social events like Cleanliness drive, Blood Donation Camp, EyeCheckup Camp etc.

## ACHIEVEMENTS

- R&R for the month of September 2019 (Better mortgage) (2019)
- Letter of recommendation from Global trip Visa Pvt. (2018)
- Awarded certificate of merit in XI th standard (2014)
- Awarded certificate for standing 2<sup>nd</sup> in marketing competition (2014)
- Awarded second position in wall painting competition (2012)

## AREAS OF EXPERTISE

- Good verbal communication, active listener, creative thinking, problem solving and project management skills
- Well versed with MS excel (V lookup, pivot table, Reference formulas etc), Microsoft word, Power point

