**RESUME**

**ARTI RAJPUT**

H.No. 36 Block-B Gali No.1

Shivam Colony Ext. Ismailpur

Faridabad Haryana 121003

E-mail:- [artirajput876@gmail.com](mailto:artirajput876@gmail.com) **Mob:-8510957122**

**CAREER OBJECTIVE**

I would like to work in an organization to build upon my existing abilities and acquire new skill while contributing to growth of organization.

**EDUCATIONAL QUALIFICATION**

* Passed 10th from C.B.S.E Board Delhi
* Passed 12th from C.B.S.E Board Delhi
* B.Sc. Botany (H) Passed out from University of Delhi
* M.Sc. Botany passed out from University of Delhi

**TECHNICAL QULAIFICATION**

* Completed Hardware and Networking Course from Jetking Okhla Learning Center.

**WORK EXPERIENCE**

* 6 + months experience, working as a technical faculty at Jetking Okhla Center.
* 2 year and 6 months experience, working as L1 Desktop Support Engineer for Wipro technologies from Progressive Infovision Private Limited

**TECHNICAL SKILLS**

**Hardware and OS management**

* Desktop Troubleshooting
* Windows Installation 7, 8, 8.1,10, Server, Linux
* OS update and Troubleshooting
* Data Backup & recovery
* Remote desktop & Remote assistance

**Networking Knowledge**

* Working of OSI and TCP/IP
* Network topology & IP management
* Knowledge of networking devices & protocols
* Router and different routing protocols
* Outlook configuration, Office 365 management and IBM/HCL Notes installation
* Knowledge of MS Office( word, excel and Powerpoint)

**Server Knowledge**

* Manage PDC, ADC, CDC, RODC
* DHCP
* DNS
* Create OU & Managing objects.

**PERSONAL DETAILS**

Father’s Name : Suresh Kumar Rajput

Date of Birth : 22/01/1995

Gender : Female

Marital Status : Unmarried

Language Known : English & Hindi

Strength : Honest, Keen Learner, Confident

**Area of Interest**

* Net Surfing
* Listening Songs
* Drawing sketches

**DECLARATION**

I hereby declared that all the above information is correct to the best of my knowledge.

Date:-

Location: - (Arti Rajput)