**AHIJIT DEY**



Address :

115 B/ 1A South Sinthee Road, Kolkata – 700030

**Phone**: 9831980209

**Email**: ahijitdey@outlook.com & ahijitdey@gmail.com.

**PAN** – AJUPDO502D

Last Qualification – **MBA – Finance (1st Class)** , L. L.B (H) (1st Class).

**FINANCE & COMMERCIAL PROFESSIONAL**

*Seeking* ***challenging assignments in Accounts / Finance Operations / Internal Audit*** *and merge into a dynamic globally focused organization that will strategically utilize my existing skill sets while providing opportunities to amalgamate personal enrichment with professional goals*

PROFILE

* A seasoned **Finance & Accounting Professional** with over **(EIGHT YEARs)** years experience in the development & implementation of strategic financial plans/policies for organizational growth.
* In depth exposure to all aspects of finance, accounts, statutory compliance, costing, MIS, taxation, and, project finance related functions and proven ability in designing & implementing systems/ procedures for cost savings and enhancing overall efficiency.
* **Professional record demonstrates** well-honed expertise in finalizing and preparing detailed Financial / Accounts Statements, Profitability Statements and finalization of Balance Sheet of the Organization.
* Hands on experience in maintaining daily **Accounting & Financial transaction**, and Accounts Reconciliation in compliance with various guidelines & accounting standards as per the company policies.
* Hands on experiencing in establishing the financial system from scratch and providing strong support in setting up the entire business operations.
* Acknowledged strengths in **using SAP R/3 system, completed full life cycle of SAP 3.1H & SAP 4.6C, SAP 6.2 SD, FI, MM - Module, Tally 7.2 version & bank audit.**
* Hold the credentials for handling entire Tanneries dealings with Government of West Bengal, Pollution Control Board and Directorate of Industries.

**Core Competencies**

*🙖 Financial Management 🙖 Accounts & Audits 🙖 Taxation & Compliance🙖 Commercial/Administrative Functions🙖 Distribution Management🙖*

PROFESSIONAL EXPERIENCE

**Emami Agrotech Limited – Joined on 1st of June; 2010 and working as Sr. Executive – Internal Audit**

**(CTC- Rs. 7.04 Lacs p.a).**

**- Working in SAP environment – FICO, MM, PP, MM. – Audit of Plant and Depots over all India.**

**Audit of Group Companies. – Oil Refinery, FMCG, Realty, Agriculture, .**

Specially Trained from Earnest & Young Audit Firm.

**Shriram Transport Finance Co. Ltd. (Shriram Group of Companies) 1st Nov’2006 To 31st May2010**

**Senior Executive**

Finance: Overseeing financial & budgetary planning; forecasting; cash flow analysis & risk management; effective funds management; financial discipline & optimising resource utilisation.

**Accounts:**Evolve and lay down accounting policies and principles and other tracking systems for various functional areas; compliance with accounting standards & procedures; reconciliation of various accounts & finalisation of accounts within time bound schedules. Fund Management, Expenses Control.

Audits & Control: Designing internal controls and quality audit checks; conducting internal & statutory audits; verification of operational efficiency levels; evaluating internal control systems; and implementing necessary recommendations.

**MIS:** Set-up internal reporting system and prepare MIS reports for monitoring movement of key business indicators to facilitate decision making and fruitful dissemination of information.

**Taxation & Compliance**: Developing tax structure and systems for assessment of tax liabilities in compliance with tax laws and effective tax planning to avail maximum benefits.

**Commercial/Administrative Functions:** Handling imports/ exports, logistics/ insurance related documentation & formalities and ensuring effective management of day-to-day office administration.

**Statutory Compliance:** Ensuring due compliance with statutory requirements and handling the relevant Statutory Records and documentation for approvals.

**Liaison:** BRS/Fund Management/Disbursement of Loan/MIS/COLLECTION MANAGEMENT/VEHICLE DOCUMENTS CHECKING/CREDIT & RISK MANAGEMENT

PREVIOUS WORK RECORD

**Calcutta Leather Complex Tanners’ Association (CLCTA) Nov’2005 till Oct’ 2006**

***Administrative Accountant*  -** Preparation and finalization of Accounts, and Procurement of Chemical etc for tanneries.

**Bio-Drug Laboratories Pvt Ltd (Pharmaceuticals Company)**  **16/05/2005 to 31/10/2005**

***Assistant Accountant***

**SAP Agency Pvt Ltd, (C & F of Ranbaxy Laboratories Ltd.) 13/04/2003 to 14/05/2005**

***Claim settlement, Customer Relationship, in change of Computer Dept***

**T. K. Saha & Associates** Three Years

**Articleship (Chartered Accountants’ Firm)**

**ACADEMIC AND PROFESSIONAL CREDENTIALS**

**MASTER OF BUSINESS ADMINISTRATION - ( MBA – Finance ) - 2007**

Sikkim Manipal University - 74.00%

**L.LB (H) – University of Burdwan – 61%**

**BACHELOR OF COMMERCE (H) - 1999**

Calcutta University - 51%

**FA-PRO (Good command over Ms Office, Tally 5.4, 6.3, 7.2. Fact 11.2, Ex-gen, Accord,) –** FINANCIAL ACCOUNTING

Brainware Consultancy Pvt Ltd.

ADDITIONAL INFORMATION

**Date of Birth:** 17th January’ 1977; **Passport No:** ;

**Date :- 23 /08 /2021**

**Place :- Kolkata Signature.**