

## CURRICULUM VITAE

**THIRUMALEGOWDA K M**

**(PRASHANTH)**

#82, 3<sup>rd</sup> Cross, 35<sup>th</sup> Main,

Jai Maruthi Nagar,

Nandini Layout, Bangalore-96.

Phone no:9972039242

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### OBJECTIVES :

I look forward to a career that provides me an opportunity to continuously improve my knowledge and personality in a challenging work atmosphere. In the long run, I would like to grow gradually to a leadership position in the organization and make a meaningful contribution to the organization.

### PERSONAL SKILLS :

- ❖ Good Communication Skills
- ❖ Quick Learner & Quick Decision Maker
- ❖ Being able to follow procedures and documentation
- ❖ Self- Motivator, systematic, organized, sincere, dedicated and excellent team player

### **Qualification:**

<b>Qualification</b>	<b>Year</b>	<b>School/ College</b>	<b>Board/University</b>
MBA	2012	Sikkim Manipal	Sikkim Manipal University
B Com	2011	Seshadripuram College, Bangalore	Bangalore University
P U C	2008	S G C P U College	Karnataka P U Board
SSLC	2006	S G N S High School	Karnataka Education Board

## **Professional Work Experience:**

**Worked as Assistant of Chartered Accountant from May 2011 to April 2014.**

**N N Somesh, Chartered Accountant:**

Role: Accounts/Auditor Assistant

- Dealing with different clients to understand their Trading scopes and status of accountings.
- Voucher writing, and book keeping
- Review of General ledger (Scrutiny), Scrutiny of provisional entries, Physical verification and valuation of stocks, Preparation and Selection of audit sampling, Evaluation of accounting System,
- Audited Proprietorship, Partnership Firms & Private Limited Companies. Maintenance of Audit working papers, & Preparation of financials based on Audit.
- Calculation/deduction of TDS, payment & return filing on quarterly basis,
- Consolidation and finalization of accounts, preparing financial statements- Balance Sheet, Profit and Loss Account, & review of reports like Auditors Report and Tax Audit Report u/s. 44AB.
- Computing of Income and Wealth tax returns, discuss with auditor's finalizing the statements and filing the returns.
- Filing of ROC Returns.
- Two years' experience in Commercial BANK's Statutory Audit.

**Worked as Accountant at M/s. Balaji Produce Company, from May 2014 to 01<sup>st</sup> Mach 2016.**

- Responsible for preparation of vouchers.
- Recorded the day to day head office & branch office transactions to tally.
- Updating the bank statements in tally.
- Updating Bank reconciliation on monthly basis.
- Preparing invoices.
- Preparing Financial Statements.
- Preparing VAT, PT, ST, TDS, IT challans and payment of taxes.
- Filing of Professional tax.
- Filing of quarterly e-TDS returns.
- Filing of Service tax returns.
- Filing of VAT returns.

- Preparing books for finalization.
- Discuss with auditors and finalizing the books for filing Income-tax returns.
- Follow with auditors for Income tax assessments.
- Getting the assessment orders from departments
- Mailings, faxing, and filing, scanning and copying as required.

**Working as an Accounts Manager at M/s. Panacea Facilities Pvt Ltd, & M/s Felicity Inn, from 02<sup>nd</sup> March 2016 to 15<sup>th</sup> August 2020,.**

**Heading: Finance dept. tax planning, all statutory compliance, & Reporting.**

- Heading the Department of Accounts. From writing of vouchers to filing of returns, & assessments, of Income tax, GST & TDS.
- TDS Calculation, Payment & Return filing, (24Q & 26Q), Form 16& 16A
- Calculation of GST, payment & Return Filing, GSTR -1 , GSTR -3B & GSTR-9.
- Reconciliation of GSTR-2A & LUT compliances
- Compiling GST refund processes
- Handling the payroll process, & computation of TDS on salaries
- Compiling all statutory requirements, before due dates.
- Calculation and Payment of PF, ESIC, PT & advance taxes
- Preparation of Quotations, and getting approval from clients.
- Following for renewal of agreements, with clients
- Calculating the net earnings of each branch's
- Preparation of budget for company
- Heading the Department of Human Resources.
- Mailings, faxing, and filing, scanning and copying as required.

**Working as an Accounts Manager at M/s. RKS Agro-Tech Ltd, & M/s. Sunstar Finance & Holdings Ltd, from 16<sup>th</sup> August 2020 to till date.**

**Heading: Finance dept. tax planning, all statutory compliance, & Reporting.**

- Updating bank statements, & reconciliation of BRS statements.
- Heading Department of Accounts, from writing of vouchers to filing of returns, & assessments, of Income tax, GST & TDS.
- PT computation, payment & filing of returns
- Reconciliation of GSTR-2 returns
- Compiling all statutory requirements, before due dates.
- Calculation and Payment of PF, ESIC & PT.

- Preparation of Quotations, and getting approval from clients.
- Following for renewal of agreements, with clients
- TDS Calculation, Payment & Return filing, (24Q & 26Q), Form 16& 16A
- Calculation of GST, payment & Return Filing, GSTR -1 , GSTR -3B & GSTR-9
- Reconciliation of GSTR – 2A statements
- Calculating the net earnings of each branch's
- Mailings, faxing, and filing, scanning and copying as required.

### **Other Works;**

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- Banking Transactions.
- Tax Calculations.
- Filing individual IT returns.
- Co-ordinating with CA & CS.

### **Key Skills:**

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- Working Knowledge of MS office & MS Excel
- Outlook mails
- Tally ERP 9.
- Tax Audits
- Preparing Audit reports
- Statutory Audit
- Browsing internet
- BRS
- E-TDS
- VAT
- PT
- ST
- GST
- Advance tax

**Personal details :**

**Name** : Thirumalegowda K M (Prashanth)  
**Father's Name** : Mr.Mariyappa  
**DOB** : 17/11/1990  
**Permanent Address** : #82, 3<sup>rd</sup> Cross, 35<sup>th</sup> Main, Jai Maruthi Nagar, Nandini  
Layout, Bangalore-560096  
**Language Known** : English, Kannada & Hindi.  
**Hobbies** : Playing Cricket, Listening to Music's.  
**Religion** : Hindu  
**Nationality** : Indian  
**Email** : prashantgowda90@gmail.com  
**Phone no** : 9972039242

I hereby declare that the above information's are true & correct to the best of my knowledge.

Date:

Place: Bangalore

(Thirumalegowda K M)