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###### Graduation Qualifications

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| --- | --- | --- | --- |
| **Year** | **Examination** | **Board** | **Percentage Obtained** |
| 2016 – 17 | Post-graduation Diploma Management in Operation | Wellingkar Institute of Management Mumbai | 60 |
| 2013-14 | B. Com | Mumbai University | 55%  57% |
| 2011 | HSC | Maharashtra state board | 54% |
| 2009 | SSC | Maharashtra state board | 61% |

**HOBBIES:**

* Playing Cricket.
* Listening Music.

**PERSONAL DETAILS:**

* Date of Birth: 20th April, 1993
* Marital Status: Single.
* Languages Known: English, Hindi, and Marathi.

**Summary of skill**

* Good knowledge of Excel, word & PowerPoint.
* Good knowledge of capital market.
* Excellent communication skill.
* Good analytical skills.
* Time management.
* Flexibility/ Adaptability
* Team work.
* Quack leaner.
* Able to achieve deadlines & work under pressure.

**Current** **Experience**

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| --- | --- |
| Name of Organization | B A Continuum India Pvt. Ltd (bank of America) |
| Date of Employment | 14/07/2015 – Till date |
| Designation | Senior team member |
| Process | Check Fraud Department |

**Process Over view**

The Deposit review unit reviews a small percentage of all deposit made at image, based ATM’s through the Reg.cc application. This application will either recommend a hold or suggest a manual risk score be completed to determine if a hold should be place. An associate could also recommend returning the item based on review. The Reg.cc application will assist in loss prevention & fraud detection by providing an image of the item(s) deposited which are than cursory reviewed by an analyst for signs of fraud & low check acceptability.

**Job Description**

Individual will perform a check review deposit in Bank of America Atm’s & accordingly make the decision basis the Reg.cc guidelines. Individual to take an action on Accept, Return or Hold on the Amount of Check.

**Responsibilities**

The primary responsibility is to review Check deposited through ATM’s which out sorted by fraud filters to protect our customer from fraud while also protecting the bank’s assets. Fraud prevention goals, while ensuring compliance with policies & procedure as well as applicable Regulatory requirement. Watch listing item’s which are suspected for fraud.

Working on different que like

* US Treasury check.
* Low fraud Deposit.
* TPP Hold. (Teller positive pay)
* Risk Ingests.
* Transit.
* High fraud Deposits.

**Professional** **Experience**

|  |  |
| --- | --- |
| Name of Organization | B A Continuum India Pvt. Ltd (bank of America) |
| Date of Employment | 14/07/2015 – Till date |
| Designation | Team member |
| Process | Lock box operation |

**Description:**

* The EQ team would be working on exception, where the vendor owned application (Kofax) could not properly assign. This is a new system that is being created whereby the document will be scanned
* KOFAX will interrogate each document, classify based on software / rule and, if KOFAX cannot properly assign key attributes to an item or transaction, an exception would be created & routed to be processed in an image enabled exception queue.
* Work to be performed includes completion of work presented in the AIC (Accelerated image Capture) Exception Queues, including validation of: Document classification, Lockbox Identification, Envelope Review, Check negotiation, Payee Review, CC validation (Credit Card validation) and Healthcare Review.

**Professional** **Experience**

|  |  |
| --- | --- |
| Name of Organization | Ocwen Financial solution Pvt. Ltd. |
| Date of Employment | 03/09/2014 – 13/07/2015 |
| Designation | Associate. |
| Process | Loan verification (Ocwen Loans servicing) |

**Description**:

Extracting important data from document and update in Real servicing application. Mortgage amount, interest rate, loan period, type of loan, Modification, ARM detail, Special comment, client SSN number and maturate date. Process was divided in three step tier 1, tier 2 & tier 3.

* **tier 1** Extracting data from the document and updating on excel sheet.
* **tier 2** Quality checking of extracted data.
* **tier 3** Updating correct Data extracted from the document in Real servicing application.

**Key accomplishments & project**

* completed a project to minimize process error.
* Awarded by Gold award for Q1 Mumbai 2018.
* Bronze Award for the month of Jan, Feb and March 2018.
* Awarded by Silver award (Ranked first for Q3 Mumbai 2017)
* Bronze Award for the month of April, July, August, September, October, November and December (2017)
* High Five Award for the month of Jan (2016)
* Playing cricket for B A Continuum

**ADITIONAL INFORMATION:**

Playing cricket for: - club

CLUB NAME IS: - YOUNG ZORASTIAN CRICKET CLUB &

WARLI CRICKET CLUB

**Registration no: - M24055**