RESUME

**ABHIJEET KUMAR SHRIVASTAVA**

102 Jai Mata Di Appartment Brijnyani Colony Limbodi Near Ganga Garden

Indore.

Mobile No:+91-8982218889

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CAREER OBJECTIVE

I am a consistent, hardworking, highly motivated person. I enjoy working with the public. I feel that I am a friendly, outgoing and dependable person. I feel it is crucial to demonstrate the importance of my job duties and expectations. I am looking to improve my position in the work force, expand my knowledge and skills. I am also looking to establish long term employment in a friendly environment.

ACADEMIC QUALIFICATION

* **MBA WITH FINANCE AND MARKETING** form Maharaja Ranjit Singh College of professional Sciences, D.A.V.V. ,Indore with 61.32%
* **B.COM WITH COMPUTER APPLICATION** from VIKRAM UNIVERSITY with 67%
* **HSC**, from M.P. BOARD,SHAMGARH with 60%
* **SSC**, from M.P. BOARD, SHAMGARH with 63%

COMPUTER SKILLS

* Proficient with MS Office and using internet for research & official communication
* Win 95/98/2000/XP/windows7(Operating Systems)

EXTRACURRICULAR ACTIVITIES

* District level certificates in chess.
* Participated in the Debate competitions at the Youth Event.
* Participated in various cultural events at School & university level.
* Championship in chess Tournaments (HSC and B.Com ).
* Worked as an Volunteer for 3 days in international conference.

Experience

WORKING AS AASSISTANT MANAGER FROM 5 YEARS IN EPIC RESEARCH PVT. LTD. INDORE Working Since: November,2014.

Efficiently managing team of 15 members including 5 junior managers and other junior team members.

Senior Consultant focused on Client handling , providing best services, and leveraging large data to help guide better business decisions. Data Analysis, Financial Reporting, and Strategic Sourcing.

HOBBIES

* Dancing, Interacting with new people, Playing chess, listening music, writing, Travelling & enjoying long drives.

STRENGTHS

* Leadership, Quick learning, Self motivated, Dynamic and Aggressive, Efficient and Hardworking, Good Communication Skills, Team Work, Punctuality, Positive attitude.

PERSONAL DETAILS

* Date of birth : 16/July/1991
* Father name : Mr. Ashok Kumar Shrivastava
* Gender : Male
* Nationality : Indian
* Marital status : Unmarried
* Languages known : Hindi and English
* Permanent address : 198,Laxman colony near ganesh temple, Shamgarh Dist. Mandsaur (m.p)

DECLARATION

I hereby declare that the information mentioned above is correct up to my knowledge and bear the responsibility for the correctness of the mentioned particulars.

Date: / /2019

Place: Indore **ABHIJEET KUMAR SHRIVASTAVA**