

# CURRICULAM -VITAE

ASHOK CHAWLA  
SH.MADAN MOHAN CHAWLA  
H.NO 100 NEAR HEAD POST OFFICE  
TARAORI (KARNAL)-132116  
Mob : +91-9289114748  
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## Position Applied For: -

### CAREER OBJECTIVES

- ▣ Seeing a challenging position utilizing my abilities developed through my experience and education for carrier growth based on my merit to promote the growth of organization.

### Professional Qualification :-

- ▣ **One year** Accountant Course From Nifa Janakpuri.

### Educational Qualification :-

- ▣ **B.Com Pass** from [ KURUKSHETRA University] in [Year-2008]
- ▣ **Senior Secondary** from [CBSE, Delhi] in [Year-2005]
- ▣ **Matriculation** from [CBSE, Delhi] in [Year-2003]

### Working Experience:-

- ▣ **Still working** in a SPAZE HUB LOGISTICS PVT. LTD. as an Accountant from 2011.

## **Responsibilities :-**

- ☒ Maintaining Accounts
- ☒ Making Bills in Excel.
- ☒ Following overseas payment.
- ☒ RTGS/NEFT
- ☒ TDS & SERVICE TAX & GST
- ☒ Printing and scanning.
- ☒ Operate the System with window 98, 2000, XP & 7,8.

## **Interest & Activity**

- ☒ Believe in hard work and love to achieve time bound task.
- ☒ Exploring new ideas and technique to sort out problems and achieve any

## **Personal Information**

Name	:	<b>ASHOK CHAWLA</b>
Father's Name	:	<b>SH. MADAN MOHAN CHAWLA</b>
Date of Birth	:	<b>18 APRIL 1987</b>
Nationality	:	<b>Indian</b>
Marital Status	:	<b>Unmarried</b>
Language Known	:	<b>English, Hindi &amp; Punjabi.</b>

**DATE**           ...../...../.....

**PLACE**           **NEW DELHI**

**[ASHOK CHAWLA]**