

RESUME

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<u>Current Address</u>	<u>Permanent Address</u>
#59 Keshawa complex YESHWANTHPUR BAZAR (SUB OFFICE), BANGALORE, KARNATAKA (KA), India (IN), Pin Code:- 560022 Postal Circle:- KARNATAKA Email ID:- dtmohana@gmail.com Mobile:- 7618710416	S/o Thammegowda Door No, #31 DoddeGowdana Koppale, (Village) Bettada pura, (Hobli) Bettada Tunga-571102, (Post) Periyapattana, (Tq) Mysore, (Dist)

CAREER OBJECTIVE

Expecting a responsible & rewarding career opportunity where I can excel myself by using my overall knowledge & experience. I expect my work to support & fulfill all my educational requirements.

EDUCATIONAL QUALIFICATION

Education	Institute / Board	Year of Passing
SSLC	Govt High School Bettadatunga, Mysore(Dist.) Karnataka Secondary Education Board, Bangalore	2014
ITI, (COPA/PASSA) Computer Operator and Programming Assistant	Govt ITI, Periyapattana, Mysore(Dist), (Directorate of Employment and Training NCVT, of Karnataka)	2016

EXPERIENCE

Company	Period	Designation	Work Experience Description
Bharat Heavy Electricals Ltd.(BHEL) Industrial Systems Group, Malleswaram, Bangalore	26-08-2016 to 25-08-2017	Apprentice Training (1 year)	3 months in IT Department installation of software for PC's 9 months in Planning and Development Department. Working knowledge in Excel, Power point presentations, Web site creation in HTML and updating details in BHEL Internal Departmental Website
Bharat Heavy Electricals Ltd.(BHEL) Industrial Systems Group, Malleswaram, Bangalore	10-03-2018 to Till date	On Contract	Planning and Development Department Maintain Database and Recovering data Working knowledge in Excel, Preparation of Power point presentations, HTML Creation and updating of BHEL Internal Departmental Website

SKILLS

- Computer Software Installation Windows 7,8 & 10 and other software
- Data Entry in System and in Data base
- WRENCH-Working Knowledge
- Working Experience MS-Excel, MS-Word, MS-Power Point in Office 2007, 2013 & 2016
- Kannada typing in Nudi and Baraha
- Basic Hardware knowledge in computer Peripherals

STRENGTH

- Hard working
- Confident
- Innovative
- Positive