

RESUME

A.UMAR FAIZUL RAHMAN

39, VOC CROSS STREET,
MEENAMBALPURAM,
Madurai- 625002.

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CAREER OBJECTIVE

Seeking a job with challenging environment that encourages learning and creativity provides exposure to new ideas and stimulates personal and professional growth. To work in an organization that provides me ample opportunities for continuous learning and professional growth while being innovative and to achieve the top most cadres.

EDUCATION QUALIFICATION

COURSE	INSTITUTION	AFFILIATION	SCORE	YEAR OF PASSING
B.COM (COMMERCE)	M S S WAKF BOARD COLLEGE	MADURAI KAMARAJ UNIVERSITY	51.83%	2012
HSLC	AL AMEEN HIGHER SECONDARY SCHOOL	STATE BOARD	62.75%	2009
SSLC	DHANAPPAUL HIGH SCHOOL	STATE BOARD	44.4%	2007

SKILL SET

- Operating system : windows xp/07/08/vista/FOXPRO
- Programming language : c, c++, Tally

EXPERIENCE

- Working as a Sales officer (Personal loan) in **BAJAJ FINANCE LTD (Teamlease services Limited)** at Madurai from 14/10/2019 to 15/04/2020.
- Worked as a assistant manager (Business loan & Personal loan) in **BAJAJ FINANCE LTD (Teamlease services Limited)** at Madurai for 8 month 24/10/2018 to 30/04/2019
- Worked as a coordinator (Business loan) in **Team capital first limited** at Madurai for 9 month 01/12/2017 to 30/10/2018
- Worked as a Field Collector at **DEWAN HOUSING FINANCE CORPORATION LIMITED** at Madurai for 1 year & 4 months 01/02/2016 to 14/03/2017
- Worked as a Coordinator (Personal Loan) in **ICICI BANK LTD (I PROCESS SERVICES INDIA PVT LTD)** at Madurai for the 1 year & 7 months 07/03/2014 to 15/10/2015

RESPONSIBILITIES

- Effective system management
- I have experienced in accounts
- I have experienced in **Cash transactions & Bank work**
- Utilizing **technology**
- Dealing with work stress and team **co ordination**

SUMMARY OF SKILLS

- Good communication skills, hardworking & flexible
- Good relationship management skills and problem solving ability
- Good knowledge in ADMINISTRATION

LANGUAGES KNOWN

- English (Speak, Write, Read)
- Tamil (Speak, Write, Read)
- Hindi (Speak)
- Arabic (Write, Read)
- Urdu (Speak)

PERSONAL DETAILS

Name : A.Umarfaizulrahman
Father's Name : H.K.Aliarsha
Date of Birth : 14-04-1992
Gender : Male
Nationality : Indian
Mother Tongue : Urdu
Permanent Address : 39, VOC cross street,
Meenampalpuarm,
Madurai -625002.
Mobile No : +91 8124941947 +91 8526549686
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AFFIRMATION

I hereby declare that the above information furnished is true to the best of my Knowledge and belief.

Date :

Yours sincerely

Place : Madurai

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