**KASHVI CHANDGOTHIA** 

**MOBILE: +91 9903775888**

**E-mail: k****ashvi.chandgothia@gmail.com**

**CARRER OBJECTIVE**

**SEEKING A RESPONSIBLE POSITION IN A GOOD ORGANIZATION, WHICH CAN ADD TO MY OVERALL SKILLS AND PROVIDE AN ATMOSPHERE CONDUCIVE TO CONTINUOUS GROWTH AND ADVANCEMENT BASED ON PERSONAL AND PROFESSIONAL COMPETENCY**.

**ACADEMIC QUALIFICATION**

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| **Degree/ Course** | **Institution** | **University / Board**  | **Year of Passing** | **% of Marks** |
| **Advanced Diploma in Accounting & Business** | **Association of Chartered Certified Accountants****UK** | **Association of Chartered Certified Accountants****UK** | **2015** |  |
| **B.COM (HONS.)** | **Bhowanipore Education Society College** | **CALCUTTA UNIVERSITY** | **JUNE 2011** | **56.75%** |
| **CBSE (12th )** | **Mahadevi Birla Girls’ Higher Secondary School, Kolkata** | **AISSCE, New Delhi** | **2008** | **80%** |
| **CCSE (10th )** | **Mahadevi Birla Girls’ Higher Secondary School, Kolkata** | **AISSE, New Delhi**  | **2006** | **80%** |

**MAJOR STRENGTHS**

* **HIGHLY ORGANISED - CAN PRIOTIRISE WORK SCHEDULES, MANAGE TIME EFFECTIVELY AND MEET DEADLINES.**
* **WILLINGNESS TO EXPLORE NEW AREAS OF LEARNING.**
* **FLEXIBLE AND ADAPT QUICKLY TO NEW WORKING ENVIORNMENTS.**
* **PROACTIVE AND TAKE INITIATIVE.**
* **QUICK LEARNER, HARD WORKING, CONSISTENT PERFORMER.**
* **EFFECTIVE COMMUNICATOR.**
* **CAN WORK INDEPENDENTLY AND AS A TEAM MEMBER.**

**SKILLS AND ACTIVITIES**

* **COMPUTER PROFICIENCY IN MS-OFFICE(WORD, EXCEL, ACCESS, POWERPOINT), TALLY**
* **ADVANCED PRANIC HEALER**
* **PARTICIPATED IN VARIOUS INTRA-COLLEGE AND INTRA-SCHOOL COMPUTER APPLICATION COMPETTIONS.**
* **TOOK ACTIVE PART IN ORGANISING CULTURAL EVENTS IN COLLEGE.**
* **COMMITTEE MEMBER OF NATURE CLUB AT SCHOOL LEVEL.**
* **CONTRIBUTED IN THE ORGANIZATION OF ANTI NOISE POLLUTION CAMPAIGN IN COORDINATION WITH WEST BENGAL POLLUTION CONTROL BOARD.**
* **HAVE ORGANISED FIRST SIX DAY LONG FESTIVAL OZONE BY THE NATURE CLUB & INTERNATIONAL BAND “JAL” PERFORMED**

**PERSONAL INTEREST**

* **SWIMMING**
* **SKATING**
* **YOGA**
* **PAINTING**
* **HAND CRAFT**

**PERSONAL PROFILE**

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| **NAME** | **KASHVI CHANDGOTHIA** |
| **GENDER** | **FEMALE** |
| **DATE OF BIRTH** | **6 SEPTEMBER 1989** |
| **FATHERS NAME** | **ANAND PRAKASH CHANDGOTHIA** |
| **LANGUAGES KNOWN** | **ENGLISH, HINDI, BENGALI (SPOKEN)** |
| **ADDRESS** | **21H GORA CHAND ROAD KOLKATA- 700014** |
| **PHONE NO.** | **+91-9903775888, +91-9831030905** |