## **Kapil Kumar**

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 **Address**

 **Phone: (Mob.)** **9560920191** **X / 2167 Raghubar Pura no. 1**

 **Gandhi Nagar Delhi -110031**

 **E-mail –ID:** **Kapilkumar151@gmail.com**

**Career Objectives**: Think Better & Implement the best.

Name Kapil Kumar

# Date of Birth 05th Sep.1989

Father’s Name Sh. Gopal Chand

Nationality Indian

**EXPERIENCE:**

**Organization: Morpheus Developers Pvt. Ltd.**

**Designation**

Working as an Field Executive with M/s Morpheus Developers Pvt .Ltd. Noida.

(25 Feb2013 to 31 july2014)

(20 April 2015 to 31Sep2015) JM Entrance Automation Pvt. Ltd. Delhi

(28 March 2016 to 27Sep 2016) Working as a Invigilator S2 Infotech Pvt Ltd Noida.

(01 Oct 2016 to 30 Oct 2020) Field Executive with shreshrey card services pvt ltd

Noida

(20 jan 2021 to Feb 2021) As ATM Custodian. Sahibabad

1. Maintaining customer relation.

2. Calling leads and converts to close.

3. Solved the customer’s queries after sales related to builder buyer agreement and others.

5. Coordinating with existing customer and brokers

6. Make Report, Bill entering.

7. Co-ordination with all branches.

8. Keep record of collection.

9. E-mail & Internet (Email Checking & Sending)

**Education Qualification:**

1 Passed 12th from C.B.S.E, Delhi. in 2009

2 Passed 10th from C.B.S.E, Delhi in 2007

**Additional Qualification:** CIT (Certificate Information Technology) from Jamia University.

**Languages:** English, Hindi

**I do, hereby declare that all the information and the particulars given above are correct to the best of my knowledge and my belief.**

**Date:**

**Place:** New Delhi(**KAPIL KUMAR)**