**RESUME**

**UMESH ARUNRAO BORKAR**

(Mob No. 7972683328)

(Email ID : [borkar.umesh001@gmail.com](mailto:borkar.umesh001@gmail.com))

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**CAREER OBJECTIVES**

(To employ my knowledge and experience with the intention of securing a professional career with opportunity for challenges and career advancement, while gaining knowledge of new skills and expertise)

**PERSONAL DETAILS** :-

Name :- UMESH A. BORKAR

Date of Birth : 22/11/1983

Gender : MALE

Marital Status : Married

Father's Name : ARUN V. BORKAR

**PERMANENT ADDRESS** : PLOT NO 8-A,

: HIWARI NAGAR,

: NAGPUR

District : NAGPUR.

State : MAHARASHTRA

Pin code : 440008.

**CURRENT WORK STATUS**

Currently I am working In **Shardashree Ispat Limited (Sharda Group of Companies)** Co-Office situated at Da-Rock Building, Hill Road, Shivaji N*a*gar, Nagpur 440010 as a **Account Executive** From **01/03/2012** To Up To Date.

**PREVIOUS ACCOUNTING WORK EXPERIENCE**

|  |  |  |  |
| --- | --- | --- | --- |
| **No** | **Name of the Employer**  **& Addree** | **Period** | **Job Description** |
| 1 | **ESAF Micro Finanance PVT LTD** | **2009-11** | LOAN APPROVAL ,CASH BANK, LOAN DOCUMENT PREPRATION . |
|  | **TAJPURIYA WOOD WORKS PVT LTD**  (I C SQ, Hingna Nagpur) | **2011-12** | Daily Accounting Entry-Approval , FREIGHT TRANSPORATION, Balance Sheet Working. |
|  | **SHARDASHREE ISPAT LIMITED** |  | 1)Daily Accounting Entry-Approval  2)TDS-Return  3)Balance Sheet Working  4)Bank Reconciliation  5)Service Tax Working  6)VAT RETURN  7) GRN Approval – Store Material Export Material.  08)C Form Party  09)Services TAX Return  10) GST Working  11) Bill Discounting L.C.  12) WCT Return  13) Ledger Scrutiny  14) P & L Working  15) UNSECURED LOAN  16) SECURED LOAN INTEREST CALCUTION  17) INTERNAL & EXTERNAL AUDIT  18) PROVISIONAL WORKING |

**EDUCATIONAL AND PROFESSIONAL QUALIFICATION DETAILS**

|  |  |  |  |
| --- | --- | --- | --- |
| **Exam Passed/ Degree/Course** | **Date of Passing** | **% of Marks** | **Class / Grade** |
| SSC | 30/04/2006 | 50.00% | Second Class |
| HSC -COMMERCE | 05/05/2008 | 50.50% | Second Class |
| B.Com (Final) | 20/06/2012 | 53.85% | Second Class |
| The Institute of Cost Accountants of India | Inter Appear | Inter Appear | Inter Appear |

**Work on Software Package**  : -Tally ERP

:- Light House System

:- Office box (Cloud Base Software)

**Details of computer knowledge** :- MS Office (.Excel)

**Languages Known Read Write Speak :-** Marathi, Hindi, English

**Hobbies & Interest :-** Listening Music, News watching and Outdoor

Travel In New Cities.

**Declaration**

I hereby declare that all the statements made in this resume are True, Complete and Correct to the best of my knowledge and belief.

Place : - Nagpur

Applying Date : 06-01-2021 Umesh Borkar

Signature