E-Mail: dmahapatro74@gmail.com Mobile: +91 8548880863

Deepak Mahapatro

**SENIOR MANAGEMENT PROFESSIONAL- FINANCE & ACCOUNTS**

**⯍STRATEGIC FINANCIAL MANAGEMENT ⯍ACCOUNTING ⯍FUND MANAGEMENT⯍**

**PROFILE SUMMARY**

**MBA with over 15 years of rich** **experience in** managing F&A operations and contributing to higher rate of organic growth and improved systems & procedures; expertise entails:

**~ Finance & Accounts ~ Financial Analysis & Planning ~ Budgeting/ Costing**

**~ Direct & Indirect Taxation ~ Statutory & Internal Audits ~ Working Capital Management**

**~ MIS / Statutory Compliances ~ Banking & Treasury Operations ~ Debtors & Creditors Control**

**~ Import - Export/ Excise ~ Inventory/ Stock Management ~ Team Leadership/Trainings**

* Resourceful in monitoring the inflow & outflow of funds to ensure optimum utilisation of funds for accomplishing organisational goals; effectively liaised with Banks & Financial Institutions for raising funds at cost-effective rates
* Drafted Board Resolution, minutes of the meetings as and when required, following up with consultant for attending to various assessments ,hearing , appeal before government authority, handling the Statutory and Internal Audit.
* Excels in facilitating finalization & consolidation of Accounts as per Company Act & Income Tax Act and Publishing Quarterly Results of Listed Company as per SEBI Guidelines with in-depth knowledge of Accounting Standards, Indian GAAP & IFRS
* Expertise in ensuring completion of various types of audits like VAT, Income Tax & ISO Audits within time & cost norms, handling Taxation(VAT, Income, Excise) Matters and interfacing with Tax Authorities & Government Depts. for timely filling of Returns and currently deal with GST matters .
* Effectively oversaw functions related to Import Export Banking, Opening of Letter of Credit, Documents through Bankers, Bill Discounting , Inventory Reduction and Debtors & Creditors Analysis , Balance Sheet and PL Account Item reconciliation.
* Working knowledge of **Tally , QuickBooks , SAP , GreyTip and also understanding of the US Accounting Process**
* Keeps abreast with changes in regulations in the Finance & Accounts domain & advises management on the implications of the same in an ERP envoirment; competencies in preparing MIS & other financial reports to keep a track of financial performance
* An effective communicator with strong time management & relationship building skills; Accurate & precise in all work related assignments with ability to contribute to corporate financial goals and explaining complex financial data with ease

**ORGANIZATIONAL DETAILS**

**Since Dec’18 till 6th Dec’19 with GM Infinite Dwelling India Pvt. Ltd. , Bengaluru as Senior Accountant**

Key Result Areas

* Spearheading complete finance & accounts functions and administering the finalization of monthly/ quarterly/ half yearly/ year-end financial statements in compliance with time & accuracy norms
* Formulating annual budgets & conducting variance analysis to determine difference between projected & actual results and implementing corrective actions; overseeing Costing Systems & monitoring various overheads for maximum cost effectiveness
* Handling reconciliation of accounts receivable trial balances with general ledger control account; ensuring that accurate claims are filed & receivables are collected; managing the Creditors & Debtors Analysis, Credit Control Policy, Cheque Bouncing
* Liaising with Banks & Financial Institutions for raising funds/ term loans, OD, CC Limits, etc. at favourable terms to meet working capital requirements; ensuring timely documentation and stock auditing as per the bank’s requirements
* Taking necessary action for timely filing of monthly, quarterly & annual GST , E-TDS, Income Tax and representing the organisation during tax assessments/ proceedings including scrutiny & rectification.
* Coordinating with Internal & External Auditors for facilitating Statutory and Internal Audits & ensuring that accounts prepared are in order; implementing recommendations made by Auditors
* Performing analytical review of financial operations of the organisation; keeping control for advance payments, cost centre wise consumption & analysis; interpreting financial data and projecting the financial probability of business
* Overseeing preparation of need based Financial Performance/ MIS/ Other Reports and submitting to top management to assist in critical decision making process
* Creating & sustaining a dynamic environment that fosters development opportunities and motivates high performance amongst the team members; imparting training to sub-ordinate staff for increasing their efficiency

**PREVIOUS WORK EXPERIENCES**

**Feb’17-Dec’18 with Finaks Advisory Services Pvt. Ltd., Bengaluru as Manager – F&A** ( Placed at Software Development Company “ Imeplsys India Pvt Limited, HAL Road , Bangalore under the role of controllership , managing team of four person , AR , AP , Salary Processing , Issue of Form 16, 16A , Full and Final Settlement of exit emloyees , PF ESI , MIS , Treasusy management , deal with bank for USD conversion , Exposure in Tally and Quickbook , Compliance, Handling Audit , Tax Audit , VAT Audit , Transfer Pricing )

**Dec’15-Jan’17 with Bluesquare Management Consultant India Pvt. Ltd. , Bengaluru as Assistant Manager –F&A**

**Aug’13-Nov’15 with Asmita Jewels, Berhampur , Orissa as Senior Accountant**

**Jun’10-Jul’13 with Control Components India Pvt. Ltd., Bengaluru as Assistant Manager- Finance** ( IT /ITES company a U.K based company having exposure to STPI , Softex , Form 15CA , 15Cb, Multi Currencies handling, managing employees expenses reimbursement claim through “ Concur” , MIS etc )

**Jul’07-June’10 with Cambridge Technology Enterprises Ltd., Hyderabad as Sr. Executive - Accounts & Finance –** A Software development Public Limited Company which had gone for IPO , having branch office at Boston. Managing books of accounts , STPI, AR , AP , Treasury Management , Multi currencies Account management , recording of Forex Gain & Loss , Following of Clause 41 of SEBI Guideline, exposure to Tally , Quickbook and Netsuite, Consolidation of Books of Account on quarterly basis, handling audit.

**Oct’04-Jun’07 with Indsil Energy and Electrochemical Ltd., Raipur as Accounts Officer**

**ACADEMIC DETAILS**

**MBA in Finance** from Biju Patnaik Technical University, Orissa in 2004

**LL.B ( Graduate in Law )** from Lingaraj Law College , Berhampur University in 2002

**B.Com. (Hons.)** from Khallikote Autonomous College, Berhampur, Berhampur University, Orissa in 1995

**PROFESSIONAL AFFLIATION**

Completed 3 years of Article ship as per ICAI Regulation Act and Passed One Group -1 of Intermediate Course in Nov’2001

**TRAINING**

Participated 100 hours Training Programme in ICAI on Accounts, Taxation, Management at Bangalore Chapter

**PERSONAL DETAILS**

**Date of Birth:** 21st May ,1974 ~ **Languages Known:** English , Hindi & Odiya, Marital status : Married

**Present Address:** 2-3-52 ,Munekollal Main Cross , Munekollal , Marath Halli , Bengaluru- 560037 , Karnataka

**Permanent Address:** BR -19 , Neelachala Nagar , 2nd Lane , Berhampur- 670010 , , Orissa